

RIDGEWOOD HIGH SCHOOL

DISTRICT 234
7500 WEST MONTROSE AVENUE, NORRIDGE, IL 60706-1196
708-456-4242 FAX 708-456-0342
www.d234.org

RE: Interpretation and Translation for Individualized Education Plans (IEPs)

Dear RHS Parents and Guardians:

Interpretation services are available at IEP team meetings for parents/guardians whose native or preferred language is not English or for parents/guardians who are deaf or hard of hearing. Ridgewood High School District 234 will arrange for and cover the expense of a Qualified Interpreter who has met all competency and certification standards established by the Illinois State Board of Education (ISBE). The school may utilize qualified staff or certified outside vendors to fulfill this requirement.

A parent/guardian who requires interpretation services at an IEP meeting may contact their student's program supervisor in writing, by phone, or by email to request an interpreter prior to a scheduled meeting. Parents and guardians have the right to request that the interpreter serve no role in the IEP meeting other than as an interpreter, and the school will make all reasonable efforts to fulfill this request.

If you believe the school district has unreasonably denied a request for an interpreter who serves no other role, you have all rights under the IDEA and Article 14 of the Illinois School Code, including the right to file a state complaint, request mediation, or request a due process hearing.

In addition to interpretation services, written translations of vital IEP process documents (such as IEP components, evaluations, and conference recommendations) are available to parents/guardians. A parent/guardian may contact the Division Head of Special Education, Dr. Michael Maiorano (mmaiorano@ridgenet.org or 708-456-4242 x 1249) to request translated documents, ask questions, or file a complaint regarding interpretation or translation services.

Sincerely,



Ryan Goldflies

Assistant Principal of Student Affairs

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