



RIDGEWOOD HIGH SCHOOL

DISTRICT 234
7500 WEST MONTROSE AVENUE, NORRIDGE, ILL 60706-1196
708-456-4242 FAX 708-456-0342
www.d234.org

To all incoming Freshman parents and students,

iPad pickup is scheduled for August 10th from 1:00pm-7:00pm. **Please enter through door 2. The entrance is in the front by the flagpoles. Pickup will be in the Collaboration Center.**

To make the process as smooth as possible there are a few things we would like the students, parents and both parent/student to complete in preparation for the pick up.

Student

- Have a password that has the following parameters - Your passwords must contain at least eight characters, a number, an uppercase letter, lowercase letter, and a special character i.e. (! # ?) **Your password cannot contain any part of your name.**
- Have a passcode that has at least 4 numbers or characters. It can be a combination of letters and numbers.

Parent – If the following items are not completed by August 5th, the students' iPad may not be ready for pickup by **August 10th**.

- Make sure to complete the New Student Online Enrollment process before August 5th.
- Make sure to complete the Proof of Residency before August 5th.

Parent and Student

- Read and fill out the Technology Equipment Loan Agreement. (located: back of letter)

Items to bring on iPad pickup day

- Signed Technology Equipment Loan Agreement
- New password and passcode for the student

Please note that on the day of the pickup **only one parent/guardian and the new student** will be allowed in the building. No siblings or other family members will be permitted.

If you have any questions regarding iPad pickup please contact the technology department at 708-456-4242 ext.1357 and if you have any questions regarding enrollment please contact Student Services at 708-697-5571.

Thank you for your cooperation and we look forward to seeing you on August 10th.

Regards,

Carl Schorsch

Director of IT

Serving Norridge and Harwood Heights

Ridgewood High School ensures equal educational opportunities are offered to students regardless of race, color, national origin, age, sex, or handicap.

**Ridgewood High School District 234
Technology Equipment Loan Agreement**

Ridgewood High School District 234 hereby agrees to loan to Student and Student's Parent/Guardian for **Student's Use Only** the following technology equipment.

PLEASE PRINT ONLY:

STUDENT NAME _____

ADDRESS _____

PARENT/GUARDIAN _____

GRADUATION YEAR 2026 2025 2024 2023

**TO BE FILLED IN BY
STAFF**

EQUIPMENT GIVEN: iPad Cover Charger Cable

IPAD ASSET TAG
NUMBER _____

The Student and Parent/Guardian agree to abide by the following terms and conditions during the period of time the equipment is loaned:

1. Borrower and Parent/Guardian shall exercise reasonable care in the use of each item and preserve it in a careful and proper manner. The Parent/Guardian of the Student agree that he/she will be responsible for the repair or replacement of any lost, stolen or damaged equipment at the prevailing rate for materials and labor. Charges will be made to the Parent/Guardian for the repair or replacement of any lost or damaged equipment. Parent/Guardian agree to pay such charges upon receipt of invoice from Ridgewood High School District 234.
2. Any maintenance or repair service will be performed by the District or the District's service provider.
3. **The Students shall not install or attempt to install any Virtual Private Network (VPN) software or applications, in compliance with the Acceptable Use Policy. Failure to comply will result in a discipline referral.**
4. Student and Parent/Guardian shall be responsible for the pickup and return to the high school of said equipment at the specified times.
5. Student and Parent/Guardian agree that the loaned equipment will only be used by the Student.
6. Title to the equipment shall remain with Ridgewood High School District 234 and nothing herein shall be construed vesting in the Student or Parent/Guardian any right of property.
7. Technology equipment is for instructional use only.
8. Student and Parent shall comply at all times with the District's Acceptable Use Policy. We have read and understand the District's Acceptable Use Policy.
9. By Signing Student and Parent agree that the student has received all the above in the "Equipment Given" section

PARENT SIGNATURE: _____ DATE: _____

STUDENT SIGNATURE: _____ DATE: _____