

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, SEPTEMBER 20, 2021**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, September 20, 2021. President Draniczarek called the meeting to order at 7:03 PM.

Those present recited the Pledge of Allegiance to the Flag.

QUORUM DECLARED PRESENT

Board Secretary Richardson declared a quorum of the Board of Education of District 234 was present at 7:04 PM.

Present: Paul Draniczarek, Frank DiPiero, Jamie Richardson, Lisa Malicki, Chris O'Leary and Fiona Tanny
Absent: Mike Straughn

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Gina Castellano; Recording Secretary Cindi Stazzone

AGENDA REQUESTS

Motion was made by Member Tanny and seconded by Member DiPiero to approve the Consent Agenda and the Regular Agenda for the September 20, 2021, meeting of the Ridgewood High School District 234 Board of Education as presented.

On voice vote, President Draniczarek declared the motion carried.

II. USUAL RECURRING AGENDA ITEMS

***A. Approved Minutes of:**

1. Special Board of Education Meeting of July 22, 2021 per Appendix II-A-1
2. Executive Session of Special Meeting of July 22, 2021 per Appendix II-A-2
3. Finance-Audit Subcommittee Meeting of August 10, 2021 per Appendix II-A-3
4. Budget/Adoption Hearing Meeting of August 16, 2021 per Appendix II-A-4
5. Regular Board of Education Meeting of August 16, 2021 per Appendix II-A-5
6. Building and Grounds Subcommittee Meeting of September 1, 2021 per Appendix II-A-6.

***B. Approved Current Bills, Payrolls & Financial Documents**

- (1) Approved Accounts Payable of September 20, 2021 per Appendix II-B-1
- (2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements per Appendix II-B-2.
- (3) Ratified Payrolls of August 13 & 31, 2021 per Appendix II-B-3.
- (4) Authorized Signing of Payroll Vouchers for October 15 & 29, 2021.

III. **MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES**

A. **Principal's Report**

1. Residency Update
2. Profile Incoming Freshmen
3. Update on Homecoming Activities
4. School Within A School Update

B. **Accepted Annual Parent's Club and Band Booster Update**

The Board accepted the Annual Parent's Club and Band Booster Update per Appendix III-B.

C. **Approved Out of State Travel for Boys Baseball Team**

The Board approved the request for out of state travel for Boy's Baseball team per Appendix III-C.

D. **Approved Requests for Outside Fundraisers**

The Board approved the requests for outside fundraisers per Appendix III-D.

IV. **MATTERS RELATING TO DISTRICT EMPLOYEES**

*A. **Approved Personnel Report**

The Board approved the Personnel Report as presented, per Appendix IV-A

*B. **Accepted Administrator and Teacher Salary and Benefits Report for 2020-2021**

Each school board shall report to the Illinois State Board of Education, on or before September 1, the base salary and benefits of the district administration and teachers employed by the school district as submitted in the Employment Information System. The Board accepted the report for the 2020-2021 school year as presented, per Appendix IV-B.

*C **Approved Request for Leave of Absence**

The Board approved the Request for Leave of Absence per Appendix IV-C.

V. **MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES**

*A. **Accepted Analysis of the Financial Condition of the District**

The Board accepted the monthly report on the financial condition of the District, per Appendix V-A

*B. **Accepted Monthly Investment Analysis**

The Board accepted the monthly investment analysis, per Appendix V-B.

***C. Approved Finance-Audit Subcommittee Meeting of October 7, 2021**
The Board approved the date and agenda for a Finance-Audit Subcommittee Meeting of October 7, 2021, per Appendix V-C.

***D Approved 2021 School Maintenance Grant**
The Board approved the 2021 School Maintenance Grant per Appendix V-D.

VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings

For your information:

1. Superintendent's Report
 - Opening of School
 - COVID-19 Update
2. Proposed Agenda for the October 18, 2021 Board of Education Meeting.

***B. Approved Second Reading and Adoption of Revisions to Board Policies**
The Board approved the Second Reading and Adoption of Revisions to Board Policies as follows: 1:20, 1:30, 2:10, 2:130, 2:240, 3:30, 5:10, 6:145, 6:160, 6:235, 6:260, 7:220, 8:90 and the Board policies with no changes: 1:10, 2:20, 2:30, 5:30, 6:100, 6:170, 6:235, 6:255, 7:230, and 7:280 per Appendix VI-B.

***C Approved Date and Agenda Education Committee of the Whole Subcommittee Meeting on October 14, 2021**
The Board approved the date and agenda for Education Committee of the Whole Subcommittee Meeting on October 14, 2021 per Appendix VI-C.

***D Approved Second Reading and Adoption of Board Policy 3:20 Organizational Chart**
The Board approved the Second Reading and Adoption of Board Policy 3:20 Organizational Chart per Appendix VI-D.

***E Approved Memo of Understanding for COVID-19 absences**
The Board approved the Memo of Understanding for COVID-19 absences per Appendix VI-E.

***F Approved Collaboration Agreement with WSSR**
The Board approved the Collaboration Agreement with West Suburban Special Recreation Association per Appendix VI-F.

VII. RECEIVED CALENDAR FOR SEPTEMBER 20 THROUGH OCTOBER 18, 2021

October 4 through October 8	Homecoming Week 8th Homecoming Football Game
Thursday, October 7	Finance-Audit Subcommittee Meeting 7 PM
Monday, October 11	NO SCHOOL COLUMBUS DAY
Wednesday, October 13	Fall Band Concert 7 PM Auditorium
Thursday, October 14	Committee of the Whole Subcommittee Meeting
Monday, October 18	School Board Meeting 7 PM

VIII. TOOK FORMAL ACTION ON AGENDA ITEMS

CONSENT AGENDA FOR BOARD MEETING OF SEPTEMBER 20, 2021

Motion by Member O’Leary, second motion by Member Richardson, to approve the Consent Agenda as presented.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Special Board of Education meeting of July 22, 2021;
II-A-2	3	Appendix II-A-2	Approved minutes of Executive Session of Special Board meeting of July 22, 2021;
II-A-3	3	Appendix II-A-3	Approved minutes of Finance-Audit Subcommittee Meeting of August 10, 2021;
II-A-4	3	Appendix II-A-4	Approved minutes of Budget Hearing/Adoption Meeting of August 16, 2021;
II-A-5	3	Appendix II-A-5	Approved minutes of Regular Board of Education Meeting of August 16, 2021;
II-A-6	3	Appendix II-A-6	Approved minutes of Building and Grounds Subcommittee Meeting of September 1, 2021;
II-B-1	3	Appendix II-B-1	Approved Accounts Payable of September 20, 2021;

II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of August 13 & 31, 2021;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for October 15 & 29, 2021;
III-B	4	Appendix III-B	Accepted Annual Parent's Club and Band Booster Update;
III-C	4	Appendix III-C	Approved Request for Out of State Travel for Boys Baseball;
III-D	4	Appendix III-D	Approved Requests for Outside Fundraising;
IV-A	5	Appendix IV-A	Approved the Personnel Report;
IV-B	5	Appendix IV-B	Accepted the Administrator and Teacher Salary & Benefits Report for the 2020-21 school year;
IV-C	5	Appendix IV-C	Approved Leave of Absence;
V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Appendix V-C	Approved Date and Agenda of Finance-Audit Subcommittee Meeting on Thursday, October 7, 2021;
V-D	6	Appendix V-D	Approved 2021 School Maintenance Grant;
VI-B	7	Appendix VI-B	Approved Second Reading and Adoption of Board Policies 1:20, 1:30, 2:10, 2:130, 2:240, 3:30, 5:10, 6:145, 6:160, 6:235, 6:260, 7:220, 8:90 and the Board policies with no changes: 1:10, 2:20, 2:30, 5:30, 6:100, 6:170, 6:235, 6:255, 7:230, and 7:280;
VI-C	8	Appendix VI-C	Approved Date and Agenda for Education Committee of the Whole Subcommittee Meeting on October 14, 2021;
VI-D	8	Appendix VI-D	Approved Second Reading and Adoption of Board Policy 3:20 Organizational Chart;

VI-E	8	Appendix VI-E	Approved Memo of Understanding for COVID-19 absences.
VI-F	8	Appendix VI-F	Approved Collaboration Agreement with West Suburban Special Recreation Association.

On roll call, the following vote was taken:

AYES: Members Paul Draniczarek, Frank DiPiero, Jamie Richardson, Lisa Malicki, Chris O’Leary and Fiona Tanny

NAYES: None

ABSENT: Mike Straughn

President Draniczarek declared the motion carried.

IX. RECOGNIZED VISITORS AND INVITE COMMENTS FROM PUBLIC

There were no visitors.

X. CONDUCTED BOARD FORUM

The details of Homecoming Week were discussed including the Homecoming Dance which will be held on the field on Saturday from 7:00 – 10:00 p.m. There is no rain date for the dance. Students are allowed to bring an outside date but they must show proof of vaccination or a negative COVID-19 test.

We currently have 11 staff members testing weekly for COVID-19. There was discussion regarding our contact trace procedures and quarantine procedures.

The USC Marching Band will be here at Ridgewood practicing in October.

A Board member reported that it was nice to see sports being held in the building.

A Board member reported that they attended a recent football game and it was nice to see the students in a normal setting.

A Board member commented that the courtyard looks tremendous after the recent work that was completed and the weight room also looks great.

A Board member commented that they appreciate Gina Castellano’s weekly Principal letter that is being sent out. Her communication with the parents is great.

A Board member recently attended and helped with the setup of the Parent’s Club Bingo. There was not a great turnout but this may be due to the fact that the weather outside was very nice. The football team set up Bingo this month and did a great job helping out.

There was discussion about the first day of school celebration and the marching band performing for the students as they walked into school on the first day. It was a great celebration for all of the students.

XI. ADJOURNED


Motion by Member Malicki second motion by Member Tanny, to adjourn the meeting at 8:16 p.m.

On voice vote, the President declared the meeting adjourned.

Respectfully submitted,


Cindi Stazzone, Recording Secretary

APPROVED:



Paul Draniczarek, President



Jamie Richardson, Secretary