

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234  
COOK COUNTY, ILLINOIS HELD ON MONDAY, AUGUST 16, 2021**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, August 16, 2021. President Draniczarek called the meeting to order at 7:05 PM.

The Pledge of Allegiance to the Flag was recited at the Budget Hearing/Adoption Meeting.

**QUORUM DECLARED PRESENT**

Board Pro Tempore Secretary DiPiero declared a quorum of the Board of Education of District 234 was present at 7:05 PM.

Present: Members Paul Draniczarek, Mike Straughn, Jamie Richardson  
Frank DiPiero, Chris O'Leary and Fiona Tanny.  
Absent: Lisa Malicki

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Gina Castellano; Recording Secretary Cindi Stazzone and those on the attached list.

**AGENDA REQUESTS**

Motion was made by Member Straughn and seconded by Member Richardson, to approve the Consent Agenda and the Regular Agenda for the August 16, 2021, meeting of the Ridgewood High School District 234 Board of Education as amended.

On voice vote, President Draniczarek declared the motion carried.

F. Introduction of New Staff

**II. USUAL RECURRING AGENDA ITEMS**

**\*A. Approved Minutes of:**

- (1) Regular Board of Education Meeting of June 21, 2021 per Appendix II-A-1
- (2) Executive Session of the Regular Board of Education Meeting of June 21, 2021 per Appendix II-A-2
- (3) Finance-Audit Subcommittee Meeting of July 14, 2020 per Appendix II-A-3
- (4) Community Relations Subcommittee Meeting of August 6, 2020 per Appendix II-A-4
- (5) Policy Subcommittee Meeting of August 11, 2020 per Appendix II-A-5

**\*B. Approved Current Bills, Payrolls & Financial Documents**

- (1) Ratified Accounts Payable for July 15, 2021 and Accounts Payable of August 16, 2021 per Appendix II-B-1

(2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements per Appendix II-B-2

(3) Ratified Payrolls of June 15 & 30 and July 15 & 31, 2021 per Appendix II-B-3

(4) Authorized Signing of Payroll Vouchers for September 15 & 30, 2021

**III. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES**

**A. Principal's Report**

1. Summer School Update
2. Review AP Scores
3. Beginning of Year Update

**ENCLOSURE III-A-1**

**ENCLOSURE III-A-2**

**B. Approved Activity Handbook for 2021-22 School Year**

The Board approved the Activity Handbook for the 2021-22 school year, per Appendix III-B.

**IV. MATTERS RELATING TO DISTRICT EMPLOYEES**

**A. Approved Amended Personnel Report**

The Board approved the following Amended Personnel Report:

**Support Staff**

<b>Name</b>	<b>Position</b>	<b>Effective</b>	<b>Salary *</b>
Barragan, Sofia	Special Education Aide Multi-Needs	08/16/21	Class 3, Step 1 \$24.19 per hour
Cesario, Debi	Special Education Aide Multi-Needs	08/16/21	Class 3, Step 10 \$29.77 per hour
Jones, Mary Jo	Special Education Aide Multi-Needs	08/16/21	Class 3, Step 10 \$29.77 per hour
Ringelstein, Elizabeth	Lunchroom Supervisor	08/16/21	Class 1, Step 4 \$22.42 per hour
Rubi, Malek	Special Education Aide Multi-Needs	08/16/21	\$24.19 per hour
Volino, Danielle	Special Education One to One Aide	08/16/21	Class 3 Step 7 \$27.39 per hour
Zamora, Ariana	Special Education Aide Multi-Needs	08/16/21	Class 3, Step 7 \$27.39 per hour

**Certified Staff**

<b>Name</b>	<b>Position</b>	<b>Effective</b>	<b>Salary *</b>
Cholewa, Gina	Special Education Teacher Multi Needs	08/16/21	MA+15, Step 10 \$85,307

Falcone, Katie	Special Education Teacher	08/16/21	MA+15, Step 10 \$85,307
----------------	---------------------------	----------	----------------------------

**Horizontal Movement for**

Name	Position	Salary *
Connelly, Katherine	Physical Education Teacher	MA+15, Step 10 \$85,307
Leynes, Kathleen	Social Worker	MA+30, Step 14 \$100,281
Sneath, Stephanie	Computer Science Teacher	MA+30, Step 8 \$82,090

**New Hires for Co-Curricular Staff Appointments**

Name	Position	Salary *
Adkins, Jaime	Head Girls Soccer Coach	Lane 2, Step 10 \$7,710.65
Clark, Demetrius	Boys & Girls Assistant Track Coach	Lane 3, Step 7 \$5999.76
Madonia, Bianca	Assistant Boys Soccer Coach	Lane 3, Step 1 \$4,590.69
Mroz, Anthony	Assistant Boys Basketball Coach	Lane 2, Step 3 \$5,768.05

**Resignation**

Name	Position	Effective Date
Bertoncello, Diana	Special Education Aide	08/16/21
D'Amato, Arlena	Assistant Girls Softball Coach	08/09/21
Dec, Sarah	Assistant Girls Softball Coach	08/03/21
Jones, Mary Jo	Special Education Aide 1 to 1	07/23/21
Kapustka, Justyna	Social Worker	08/16/21
Wilkinson, Jessica	Special Education Teacher Multi-Needs	07/28/21

**V. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES**

**\*A. Accepted Analysis of the Financial Condition of the District**

The Board accepted the monthly report on the financial condition of the District, for July and August per Appendix V-A.

- \*B. Accepted Monthly Investment Analysis**  
The Board accepted the monthly investment analysis for June and July, per Appendix V-B.
- \*C. Accepted Annual Financial Report from Ridgewood Foundation**  
The Board accepted the FY21 Financial Report from Ridgewood Foundation as presented, per Appendix V-C.
- \*D. Approved Buildings and Grounds Subcommittee Meeting on Thursday, September 1, 2021**  
The Board approved the date and agenda for a Building and Grounds Subcommittee Meeting of September 1, 2021, per Appendix V-D.
- \*E. Approved District Depositories**  
The Board approved the District Depositories per Appendix V-E.

**VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234**

**A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings**

For your information:

1. Superintendent's Report
  - Enrollment Update
  - Hall of Fame Induction Ceremony September 11, 2021
  - Return to School Update
  - SHIELD Testing
2. Approved Proposed Agenda on September 20, 2021 per Enclosure VI-A-2.

- \*B. Approved First Reading of Revisions to Board Policy 3:20, Organizational Chart**  
The Board approved the first reading of Board Policy 3:20 as presented in Appendix VI-B.
- \*C. Approved Superintendent's Goals for 2021-2022 School Year**  
The Board approved the Superintendent's goals for the 2021-2022 school year as presented in Appendix VI-C.
- \*D. Retroactively Approved Board Policy Subcommittee Meeting on Monday, August 9, 2021**  
The Board retroactively approved the date and agenda for the Board Policy Subcommittee Meeting held on Monday, August 9, 2021 per Appendix VI-D.

**\*E. Retroactively Approved Finance-Audit Subcommittee Meeting on Tuesday, August 10, 2021**

The Board retroactively approved the date and agenda for the Finance-Audit Subcommittee Meeting held on Tuesday, August 10, 2021 per Appendix VI-E.

**\*F. Approved First Reading of Revisions for Board Policies**

The Board approved the first reading of revisions to the Board policies as follows: 1:20, 1:30, 2:10, 2:130, 2:240, 3:30, 5:10, 6:145, 6:160, 6:235, 6:260, 7:220, 8:90 and the Board policies with no changes: 1:10, 2:20, 2:30, 5:30, 6:100 6:170, 6:235, 6:255, 7:230 and 7:280 per Appendix VI-F.

**\*G. Approved Revisions to the 2021-22 Faculty Handbook**

The Board approved the revisions to the 2021-22 Faculty Handbook per Appendix VI-G.

**\*H. Accepted Subcommittee Assignments for the 2021-22 School year**

The Board accepted the Subcommittee Assignments for the 2021-22 School Year.

**\*I. Reviewed Freedom of Information Requests**

The Board reviewed the recent Freedom of Information Requests

**VII. RECEIVED CALENDAR FOR AUGUST 16 THROUGH SEPTEMBER 20, 2021**

<b>Tuesday, August 17</b>	<b>Freshman Orientation New Teacher Induction 8 AM</b>
<b>Wednesday, August 18</b>	<b>Teacher Institute Day</b>
<b>Thursday, August 19</b>	<b>Teacher Work Day</b>
<b>Friday, August 20</b>	<b>Teacher Work Day</b>
<b>Monday, August 23</b>	<b>First Day of Classes</b>
<b>Wednesday, September 1</b>	<b>Building and Grounds Subcommittee Meeting 7 PM</b>
<b>Monday, September 6</b>	<b>Labor Day, No School</b>
<b>Monday, September 20</b>	<b>Regular Meeting, 7 PM</b>

**III. TOOK FORMAL ACTION ON AGENDA ITEMS**

**CONSENT AGENDA FOR BOARD MEETING OF AUGUST 16, 2021**

Motion by Member O’Leary, second motion by Member Tanny, to approve the Consent Agenda as amended.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Regular Board of Education meeting on June 21, 2021;
II-A-2	3	Appendix II-A-2	Approved Executive Session of Board of Education meeting of June 21, 2021;
II-A-3	3	Appendix II-A-3	Approved minutes of Finance-Audit Subcommittee Meeting on July 14, 2021;
II-A-4	3	Appendix II-A-4	Approved minutes of Community Relations Subcommittee Meeting of August 6, 2021;
II-A-5	3	Appendix II-A-5	Approved Policy Subcommittee Meeting of August 11, 2021;
II-B-1	3	Appendix II-B-1	Approved Accounts Payable for July 15, 2021 and August 16, 2021;
II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of June 15 & 30 and July 15 & 29, 2021;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for September 15 and 30, 2021;
III-B	4	Appendix III-B	Approved 2021-22 Activity Handbook for 2021-22 School Year;
IV-A	5	Appendix IV-A	Approved the Amended Personnel Report;
V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Appendix V-C	Accepted Annual Financial Report from Ridgewood Foundation for FY2021;
V-D	6	Appendix V-D	Approve Building & Grounds Subcommittee Meeting on September 1 2021;

V-E	6	Appendix V-E	Approved District Depositories;
VI-B	7	Appendix VI-B	Approved First Reading of Revisions to Board Policy 3.20 Organizational Chart;
VI-C	7	Appendix VI-C	Approved Superintendent's Goals for the 2021-22 School Year;
VI-D	7	Appendix VI-D	Retroactively Approved Board Policy Subcommittee Meeting of August 9, 2021;
VI-E	7	Appendix VI-E	Retroactively Approved Finance-Audit Subcommittee Meeting on August 10, 2021;
VI-F	8	Appendix VI-F	Approved first reading of revisions to the Board policies: 1:20, 1:30, 2:10, 2:130, 2:240, 3:30, 5:10, 6:145, 6:160, 6:235, 6:260, 7:220, 8:90 and the Board policies with no changes: 1:10, 2:20, 2:30, 5:30, 6:100, 6:170, 6:235, 6:255, 7:230, and 7:280;
VI-G	8	Appendix VI-G	Approved Revisions to 2021-22 Faculty Handbook;
VI-H	8	Appendix VI-H	Accepted Subcommittee Assignments for the 2021-22 School Year.

**Approved as presented by Roll Call Vote:**

Name	Aye	Nay	Present	Absent
Draniczarek	X			
Straughn	X			
Richardson	X			
DiPiero	X			
O'Leary	X			
Malicki				X
Tanny	X			

Board President declared the Motion:

**Carried X**

**Defeated**

**IX. RECOGNIZED VISITORS AND INVITE COMMENTS FROM PUBLIC**

There was discussion with a parent regarding the mask mandate and her request that the students not be required to wear a mask.

X. **CONDUCTED BOARD FORUM**

There was discussion regarding the return to school plan and Governor Pritzker's mask mandate and the consequences of not following the mandate.

One of the board members acknowledged the visitors at the board meeting and thanked them for attending and participating in the meeting.

Mr. Parrillo discussed the front entrance construction and the courtyard construction and the delay in materials arriving on time due to the pandemic. The construction will be complete very soon.

It was reported that our food service company is ready to resume serving regular lunches.

XI. **ADJOURNED**

Motion by Member Straughn, second motion by Member DiPiero, to adjourn the meeting at 8:04 p.m.


On voice vote, the President declared the meeting adjourned.

Respectfully submitted,

  
Cindi Stazzone, Recording Secretary

APPROVED:

  
\_\_\_\_\_  
Paul Draniczarek, President

  
\_\_\_\_\_  
Jamie Richardson, Secretary