

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, JUNE 15, 2020**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, June 15, 2020. President Draniczarek called the meeting to order at 7:04 PM.

Those present recited the Pledge of Allegiance to the Flag.

QUORUM DECLARED PRESENT

Board Secretary Malicki declared a quorum of the Board of Education of District 234 was present at 7:06 PM.

Present: Members Paul Draniczarek, Mike Straughn, Lisa Malicki (remote), Frank DiPiero, Chris O'Leary and Jamie Richardson
Absent: Tony Caringella

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; Cindi Stazzone, Recording Secretary; and those on the attached list.

AGENDA REQUESTS

Motion was made by Member Straughn and seconded by Member O'Leary to approve the Consent Agenda and the Regular Agenda for the June 15, 2020, meeting of the Ridgewood High School District 234 Board of Education as amended.

On voice vote, President Draniczarek declared the motion carried.

II. USUAL RECURRING AGENDA ITEMS

A. Approved Minutes of:

(1) Regular Meeting on May 18, 2020

APPENDIX II-A-1

B. Approved Current Bills, Payrolls & Financial Documents

(1) Approved Accounts Payable of June 15, 2020

APPENDIX II-B-1

(2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements.

APPENDIX II-B-2

(3) Ratified Payrolls of May 15 & 29, 2020

APPENDIX II-B-3

(4) Authorized Signing of Payroll Vouchers for July 15 & 31 and August 14 & 31, 2020

(5) Authorized Signing of Accounts Payable Voucher for July 15, 2020

III. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES

A. Principal's Report

1. Dean's Report
2. RAP Report
3. Summer School Update

ENCLOSURE III-A-1
ENCLOSURE III-A-2

***B. Approved Consolidated District Plan**

The Board approved the Consolidated District Plan per Appendix III-E.

IV. MATTERS RELATING TO DISTRICT EMPLOYEES

***A. Approved Amended Personnel Report**

The Board approved the Amended Personnel Report as amended, per Appendix IV-A.

Certified Staff

Name	Position	Effective	Salary *
Yeates, Samuel	Business Teacher	8/17/20	Masters +30 Step 3 \$65,757

*Subject to change due to verification of experience, credits, education, hours worked and other conditions of employment established by Board Policy.

Resignation

Name	Position	Effective Date
Ciccolini, Luca	Business Teacher	05/22/20
Uhle, Chris	Principal	6/30/20

***B. Authorized Letters of Re-employment for Substitute Teachers**

Letters to substitute teachers are sent annually as notification for re-employment under the same terms and conditions for the upcoming school year. This serves the purpose of thanking them, requesting their services for another year, and preventing unemployment compensation during the months when their service is not needed. Letters were mailed to the following:

Bagovska, Kina	Fernandez, Diana	Ringelstein, Elizabeth
Blumenfeld, Ronald	Glamoclija, Natasa	
Campanile, Nicole	Irzyk-Adamska, Ewa	
Carbonaro, Peter	Moore, Terry	
Coticuala, James	Muscarello, Anthony	
Devine, Michelle	Niewiadomski, Joanna	
Elkin, Derick	O'Connor, Lawrence	

- *C **Approved Support Staff Handbook for 2020-21**
The Board approved the revisions to the 2020-21 Support Staff Handbook, per Appendix III-C.

V. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES

- *A. **Accepted Analysis of the Financial Condition of the District**
The Board accepted the monthly report on the financial condition of the District, per Appendix V-A.
- *B. **Accepted Monthly Investment Analysis**
The Board accepted the monthly investment analysis, per Appendix V-B.
- *C. **Approved Annual List of Vendors**
The Board approved the annual list of vendors per Appendix V-C.
- *D. **Approved Fund Balance Resolution**
The Board approved Fund Balance Resolution per Appendix V-D.
- *E. **Approved Tentative Budget for FY2020**
The Board approved the tentative budget for FY 2020 per Appendix V-E.
- *F. **Approved Interest Transfer Resolution**
The Board approved the resolution transferring interest earned from the Debt Services Fund to the Capital Projects fund. The resolution is provided as Appendix V-F.
- *G. **Approved Finance-Audit Subcommittee Meeting on Monday, July 14, 2020**
The Board approved the date for the Finance-Audit Subcommittee Meeting on Monday, July 14, 2020 per Appendix V-G.

VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

- A. **Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings**
For your information:
 1. Superintendent's Report
 2. Approved Proposed Agenda for the August 6, 2020 Community Relations Subcommittee Meeting **ENCLOSURE VI-A-2**
 3. Approved Proposed Agenda for the Budget Hearing/Adoption Meeting on August 17, 2020 **ENCLOSURE VI-A-3**

4. Approved Proposed Agenda for the Regular Board of Education Meeting on
August 17, 2020 **ENCLOSURE VI-A-4**

***B. Approved Intergovernmental Agreement with West 40 for the Regional Safe Schools Program**

The Board approved the Intergovernmental Agreement with West 40 for the Regional Safe Schools Program for the purpose of transferring students should there be a need, per Appendix VI-B.

***C. Approved Intergovernmental Agreement with West 40 for ALOP Grant**

The Board approved an Intergovernmental Agreement with West 40 for ALOP Grant per Appendix VI-C.

VII. RECEIVE CALENDAR FOR JUNE 15, 2020 THROUGH AUGUST 17, 2020

***All dates are tentative due to COVID-19 Virus**

Tuesday, June 23	Drive-thru Graduation Ceremony 7 PM
Monday, July 6	Session 2: Remote Extended School Year begins (Formerly Summer School)
Tuesday, July 14	Finance Subcommittee Meeting 7 PM
Friday, July 24	Prom *
Thursday, August 6	Community Relations Subcommittee Meeting, 7 PM *
Tuesday, August 11	Policy Subcommittee Meeting 9 AM
Wednesday, August 12	Parents Club, 6:30 PM, Concession Stand *
Monday, August 17	Regular Board of Education Meeting, 7 PM, Collaboration Center

VIII. TAKE FORMAL ACTION ON AGENDA ITEMS

CONSENT AGENDA FOR BOARD MEETING OF JUNE 15, 2020

Motion by Member Straughn, second motion by Member Richardson, to approve the Consent Agenda as amended.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Regular Board meeting of May 18, 2020;

II-B-1	3	Appendix II-B-1	Approved Accounts Payable of June 15, 2020;
II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of May 15 and May 29, 2020;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for July 15, July 31 and August 14 and August 31, 2020;
II-B-5	3	Narration for II-B-5	Authorized signing of Accounts Payable Voucher for July 15, 2020;
III-B	4	Appendix III-B	Approved Consolidated District Plan;
IV-A	5	Appendix IV-A	Approved the Amended Personnel Report;
IV-B	5	Appendix IV-B	Authorized Letters of Re-employment for Substitute Teachers;
IV-C	5	Appendix IV-C	Approved Support Staff Handbook Revisions for 2020-21;
V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Appendix V-C	Approved Annual List of Vendors;
V-D	6	Appendix V-D	Approved Fund Balance Resolution;
V-E	6	Appendix V-E	Approved Tentative Budget for FY2021;
V-F	6	Appendix V-F	Approved Interest Transfer Resolution;
V-G	6	Appendix V-G	Approved Finance Audit Subcommittee Meeting of July 14, 2020;
VI-A-2	7	Appendix VI-A-2	Approved Proposed Agenda for the August 6, 2020 Community Relations Subcommittee Meeting;
VI-A-3	7	Appendix VI-A-3	Approved Proposed Agenda for the August 17, Budget Hearing/Adopting Meeting;
VI-A-4	7	Appendix VI-A-4	Approved Proposed Agenda for the August 17 Regular Board of Education Meeting;

VI-B	7	Appendix VI-B	Approved Intergovernmental Agreement with West 40 for the Regional Safe Schools Program, should there be a need;
VI-C	7	Appendix VI-C	Approved Intergovernmental Agreement with West 40 for ALOP Grant.

Approve as presented by Roll Call Vote:

AYES: Members Draniczarek, Malicki, Straughn, DiPiero, O’Leary and Richardson.

NAYS: None

ABSENT: Caringella

President Draniczarek declared the motion carried.

IX. RECOGNIZED VISITORS AND INVITE COMMENTS FROM PUBLIC

None

X. CONDUCTED BOARD FORUM

Eric Lasky was nominated and won an award for his work on Pathways.

Our Graduation date is scheduled for June 23. It will be a drive-through ceremony. All speeches will be pre-recorded. Introductions start at 6:30 p.m. The Police Department will help with traffic. There are two cars per family. Each family is asked to arrive 30 minutes early and only the graduate will leave the car. A Production Company has volunteered to video tape the ceremony for us. Our back up date is June 24. A photographer will also be taking pictures.

The IHSA is in Phase 1 and trying to get back to normal. As of today, there are no contact sports and no more than 10 people including the coach can be practicing or playing. They are required to take temperatures as well.

Discussion regarding how to return in the fall – maintain full remote or hybrid. There was a lot of conversation about coordinating with the K-12 schools. We have begun to prepare for the school opening. We have installed Plexiglass at some of the desks, there will be one way signs in the hallways. All desks and rows will be in one direction. Students will not be moving classes. There was a question about when the track would open – which is during Phase 4 – June 26. We have purchased 5,000 cloth masks and 5,000 disposable masks and sanitizers. Portable wash stations will be put around the school for handwashing. Employees and students will have their temperature taken upon arrival.

The Wi-Fi is being updated to wireless. We are waiting for the server to be programmed. All clocks have now been installed. There were four damaged clocks.

The Governor has not yet signed the order but we believe November 3 will be a holiday – Election Day and the school will need to be closed.

Mr. Uhle thanked the board for all of their support during his time at Ridgewood and the Board wished Mr. Uhle luck in his new position.

XI. EXECUTIVE SESSION

Purpose: Personnel - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

Member Richardson moved, seconded by Member O'Leary, Be it resolved the Board of Education of District 234 hereby convenes to the Executive Session at 8:12 p.m.

Voice Vote:	Aye: X	Nay:	Present:	Absent:
The President declared the Motion:		Carried X	Defeated	

ADJOURN EXECUTIVE SESSION AND RECONVENE TO OPEN SESSION

Member Straughn moved, seconded by Member O'Leary, Be it resolved the Board of Education of District 234 hereby adjourns the Executive Session and reconvenes to Open Session at 8:37 p.m.

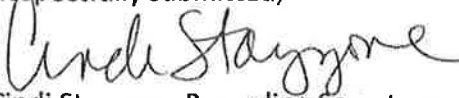
Voice Vote:	Aye: X	Nay:	Present:	Absent:
The President declared the Motion:		Carried X	Defeated	

XII. ADJOURNED

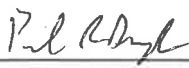
Motion by Member Straughn, second motion by Member DiPiero to adjourn the meeting at 8:38 p.m.

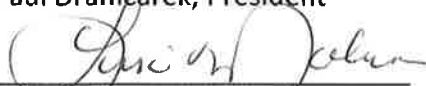
On voice vote, the President declared the meeting adjourned.

Respectfully submitted,


Cindi Stazzone, Recording Secretary

APPROVED:


Paul Dranicarek, President


Lisa Malicki, Secretary