

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, APRIL 20, 2020**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, April 20, 2020. President Draniczarek called the meeting to order at 7:00 PM.

Those present recited the Pledge of Allegiance to the Flag.

QUORUM DECLARED PRESENT

Board Secretary Malicki declared a quorum of the Board of Education of District 234 was present at 7:02 PM.

Present: Members Paul Draniczarek, Mike Straughn, Lisa Malicki, Frank DiPiero, and Jamie Richardson. Chris O'Leary and Tony Caringella attended via telephone
Absent: None

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; Cindi Stazzone, Recording Secretary; and those on the attached list.

AGENDA REQUESTS

Motion was made by Member Straughn and seconded by Member DiPiero, to approve the Consent Agenda and the Regular Agenda for the April 20, 2020, meeting of the Ridgewood High School District 234 Board of Education as presented.

On voice vote, President Draniczarek declared the motion carried.

II. USUAL RECURRING AGENDA ITEMS

***A. Approved Minutes of:**

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| (1) Regular Meeting on March 16, 2020 | <u>APPENDIX II-A-1</u> |
| (2) Finance Audit Subcommittee Meeting on February 20, 2020 | <u>APPENDIX II-A-2</u> |
| (3) Special Board Meeting on March 16, 2020 | <u>APPENDIX II-A-3</u> |
| (4) Building & Grounds Subcommittee Meeting of March 9, 2020 | <u>APPENDIX II-A-4</u> |
| (5) Co-Curricular Subcommittee Meeting of March 11, 2020 | <u>APPENDIX II-A-5</u> |

***B. Approved Current Bills, Payrolls & Financial Documents**

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|--|-------------------------------|
| (1) Approved Accounts Payable of April 15, 2020 | <u>APPENDIX II-B-1</u> |
| (2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements. | <u>APPENDIX II-B-2</u> |
| (3) Ratified Payrolls of March 15 & 31, 2020 | <u>APPENDIX II-B-3</u> |
| (4) Authorized Signing of Payroll Vouchers for May 15 & 29, 2020 | |

III. **MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES**

- A. **Principal's Report**
1. Remote Learning Update
2. Achievers Update

IV. **MATTERS RELATING TO DISTRICT EMPLOYEES**

- A. **Approved Personnel Report**
The Board approved the Personnel Report per Exhibit IV-A.

V. **MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES**

- *A. **Accepted Analysis of the Financial Condition of the District**
The Board accepted the monthly report on the financial condition of the District, per Appendix V-A.
- *B. **Accepted Monthly Investment Analysis**
The Board accepted the monthly investment analysis, per Appendix V-B.
- *C. **Approved One-Year Extension to Agreement with Organic Life**
The Board approved a contract extension with Organic Life as presented in Appendix V-C.
- *D. **Approved Audit Engagement Letters for FY2020**
By law, each school district must perform a financial audit annually by a firm licensed to conduct them in the state. Single audits are required for districts receiving in excess of \$750,000. The proposal from Baker Tilly is included and accepted as Appendix V-D.
- *E. **Approved Building and Grounds Subcommittee Meeting on May 11, 2020**
The Board approved the date and agenda for a Building and Grounds Subcommittee Meeting on Monday, May 11, 2020 per Appendix V-E.
- *F. **Approved Finance-Audit Subcommittee Meeting on June 1, 2020**
The Board approved the date and agenda for a Finance-Audit Subcommittee Meeting on June 1, 2020 per Appendix V-F.
- *G. **Approved Agreement for Police Liaison Officer Program**
The Board approved the Agreement for Police Liaison Officer Program per Appendix V-G.

- *H. Approved Contract with Interquest Detection Canines for Substance Awareness and Detection Services**
The Board approved the Contract with Interquest Detection Canines for Substance Awareness and Detection per Appendix V-H.
- *I. Approved E2 Managed Service Provider Agreement**
The Board approved the agreement for E2 Managed Service Provider to continue as Ridgewood's Managed Service Provider for the 2020-21 school year. The agreement is provided per Appendix V-I.
- *J. Approved Natural Gas Procurement**
The Board approved Natural Gas Procurement Agreement per Appendix V-J.
- *K. Accepted the Professional Development Utilization Report**
The Board accepted the Professional Development Utilization Report per Appendix V-K.
- *L. Approved the Clock and Intercom System Replacement Proposal**
The Board approved the Clock and Intercom System Replacement Proposal per Appendix V-L.

VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

- A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings**
For your information:
 1. Superintendent's Report
 2. Proposed Agenda for May 18, 2020 Board of Education Meeting
- B. Approved Resolution for Emergency Suspension of Policy COVID-19**
The Board approved the Resolution for Emergency Suspension of Policy COVID-19 per VI-B.

VII. RECEIVED CALENDAR FOR APRIL 20 THROUGH MAY 18, 2020

April 24, 25, 26*	Spring Play, 7 PM, Auditorium – cancelled
Wednesday, May 6*	Activity Banquet, 6 PM, Cafeteria
Saturday, May 9*	Parents' Club Bingo, 6 PM, Old Gym
Monday, May 11*	B&G Subcommittee Meeting, 7 PM, Superintendent's Conference Room
Wednesday, May 13*	Pops Concert, 7 PM, Old Gym
Thursday, May 14*	Parents Club, 6:00 PM, Concession Stand
Monday, May 18	Awards Night, 7 PM, Auditorium Regular Board Meeting, 7 PM, Community Room

*Dates are tentative due to COVID-19 Virus and School Closure VIII.

VIII. TAKE FORMAL ACTION ON AGENDA ITEMS

CONSENT AGENDA FOR BOARD MEETING OF APRIL 20, 2020

Motion by Member Straughn second motion by Member DiPiero to approve the Consent Agenda as presented.

II-A-1	3	Appendix II-A-1	Approve minutes of Regular Board meeting of March 16, 2020;
II-A-2	3	Appendix II-A-2	Approve minutes of Finance-Audit Subcommittee Meeting of February 20, 2020;
II-A-3	3	Appendix II-A-3	Approve minutes of Special Board Meeting of March 16, 2020;
II-A-4	3	Appendix II-A-4	Approve Building and Grounds Subcommittee Meeting of March 9, 2020;
II-A-5	3	Appendix II-A-5	Approve Co-Curricular Subcommittee of March 11, 2020;
II-B-1	3	Appendix II-B-1	Approve Accounts Payable of April 20, 2020;
II-B-2	3	Appendix II-B-2	Approve Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratify Payrolls of March 15 & 31, 2020;
II-B-4	3	Narration for II-B-4	Authorize signing of Payroll Vouchers for May 15 & 29, 2020;
IV-A	5	Appendix IV-A	Approve the Personnel Report;
V-A	6	Appendix V-A	Accept Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accept Monthly Investment Analysis;
V-C	6	Appendix V-C	Approve One-Year Extension Agreement with Organic Life;
V-D	6	Appendix V-D	Approve Audit Engagement Letters With Baker Tilly for FY2020;
V-E	6	Appendix V-E	Approve Building & Grounds Subcommittee Meeting on Monday, May 11, 2020;

V-F	6	Appendix V-F	Approve Finance Subcommittee Meeting on June 1, 2020;
V-G	6	Appendix V-G	Approve Agreement for Police Liaison Officer Program;
V-H	6	Appendix V-H	Approve Contract with Interquest Detection Canines for Substance Awareness and Detection Services;
V-I	6	Appendix V-I	Approve E2 Managed Service Provider Agreement;
V-J	7	Appendix V-J	Approve Natural Gas Procurement;
V-K	7	Appendix V-K	Approve Professional Development Utilization Report;
V-L	7	Appendix V-L	Approve Clock and Intercom System Replacement Proposal;
VI-B	8	Appendix VI-B	Approve Resolution for Emergency Suspension of Policy COVID-19;

On roll call, the following vote was taken:

AYES: Members Draniczarek, Straughn, Malicki, O'Leary, Caringella, DiPiero and Richardson
NAYS: None
ABSENT: None

President Draniczarek declared the motion carried.

IX. RECOGNIZED VISITORS AND INVITED COMMENTS FROM PUBLIC

None

X. CONDUCT BOARD FORUM

Most of the Board Forum was related to the COVID-19 virus.

It was reported that we have distributed over 4,000 meals including vegetarian meals.

The concession stand was cleaned out last week by the Parent's Club.

There is always one administrator in the building every day and maintenance is also always in the building.

There was discussion regarding the bus situation during the pandemic. We do not know what we will be charged for during the pandemic as LASEC negotiates our contract.

It was reported that financially we are fine through the end of the year.

Remote learning was very quickly organized and we were very well prepared. Parents expressed that the kids are understanding what is expected of them during the

pandemic. We will wait for guidance from the Governor regarding when we will start school in the fall. There is a lot of planning to do regarding equipment being returned, books being returned. Summer school will be remote this year.

IHSA will announce the fate of spring sports this week.

Staff Appreciation Week is May 4 through the 8th. Some students are writing letters to teachers, and care packages will be delivered to all staff. The students created a wonderful video to thank our staff for their help during the pandemic. The Board is also sending a letter to all staff.

There was discussion regarding completing the press release regarding the consolidation study.

XI. CONVENE TO EXECUTIVE SESSION – IF NEEDED

The Board did not convene to Executive Session.

XII. ADJOURNED

Motion by Member Straughn, second motion by Member DiPiero, to adjourn the meeting at 8:38 p.m.


On voice vote, the President Draniczarek declared the meeting adjourned.

Respectfully submitted,

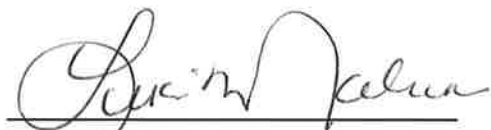


Cindi Stazzone, Recording Secretary

APPROVED:



Paul Draniczarek, President



Lisa Malicki, Secretary