

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234  
COOK COUNTY, ILLINOIS HELD ON MONDAY, DECEMBER 14, 2020**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, December 14, 2020. President Draniczarek called the meeting to order at 7:00 PM.

Those present recited the Pledge of Allegiance to the Flag.

**QUORUM DECLARED PRESENT**

Board Pro Tempore Secretary DiPiero declared a quorum of the Board of Education of District 234 was present at 7:00 PM.

Present: Members Paul Draniczarek, Mike Straughn, Frank DiPiero, Tony Caringella, Chris O'Leary and Jamie Richardson  
Absent: Lisa Malicki

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Gina Castellano; Assistant Principal Eric Lasky; Division Head of Curriculum Lisa Balata and Cindi Stazzone, Recording Secretary.

**AGENDA REQUESTS**

Motion was made by Member Straughn and seconded by Member O'Leary to approve the Consent Agenda and the Regular Agenda for the December 14, 2020, meeting of the Ridgewood High School District 234 Board of Education as amended.

On voice vote, President Draniczarek declared the motion carried.

**II. USUAL RECURRING AGENDA ITEMS**

**A. Approved Minutes of:**

(1) Regular Meeting on November 16, 2020 **APPENDIX II-A-1**

(2) Co-Curricular Subcommittee Meeting of November 11, 2020 **APPENDIX II-A-2**

(3) Building and Grounds Subcommittee Meeting on November 12, 2020 **APPENDIX II-A-3**

(4) Policy Subcommittee Meeting of December 8, 2020 **APPENDIX II-A-4**

**B. Approved Current Bills, Payrolls & Financial Documents**

(1) Approved Accounts Payable of December 14, 2020 **APPENDIX II-B-1**

(2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements. **APPENDIX II-B-2**

(3) Ratified Payrolls of November 13 & 30, 2020 **APPENDIX II-B-3**

(4) Authorized Signing of Payroll Vouchers for January 15 & 29, 2021

III. **MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES**

A. **Principal's Report**

1. Competency Update

B. **Approved Course and Registration Guide for the 2021-22 School Year**

The Board approved the Course and Registration Guide for the 2021-22 school year, per Appendix III-B.

C. **Approved 2021 Summer School Program Proposal**

The Board approved the proposed Summer School Program for 2021, per Appendix III-C.

\*D **Approved Request for Outside Fundraising**

The Board approved the requests for outside fundraising per Appendix III-D.

IV. **MATTERS RELATING TO DISTRICT EMPLOYEES**

A. **Approved Personnel Report**

The Board approved the Personnel Report.

B. **Approved Educational Support Staff Seniority List**

Article 11.3 of the Educational Support Staff contract states that the Board shall prepare, maintain and post the seniority list of full-time bargaining employees prior to January 15<sup>th</sup> of each school year. The Superintendent shall post a tentative listing by classification per Appendix IV-B.

V. **MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES**

A. **Accepted Analysis of the Financial Condition of the District**

The Board accepted the analysis of the financial condition of the district, per Appendix V-A.

B. **Accepted Monthly Investment Analysis**

The Board accepted the monthly investment analysis of the district, per Appendix V-B.

C. **Approved Adoption of Tax Levy for 2020 Collectable in 2021**

The Illinois Truth in Taxation Law requires the school district levy be adopted at the first regularly scheduled meeting in December. The proposed levy was presented to the Board as a tentative levy in October. Upon approval, the

required documents will be filed with the County by the last Tuesday in December.

Motion by Member Straughn second by Member Caringella to adopt the tax levy for 2020, per Appendix V-C. Approved as presented on a roll call vote.

Mr. Draniczarek	<u>  X  </u> Aye	<u>      </u> Nay
Mr. DiPiero	<u>  X  </u> Aye	<u>      </u> Nay
Mr. O’Leary	<u>  X  </u> Aye	<u>      </u> Nay
Ms. Richardson	<u>  X  </u> Aye	<u>      </u> Nay
Mr. Straughn	<u>  X  </u> Aye	<u>      </u> Nay
Mr. Caringella	<u>  X  </u> Aye	<u>      </u> Nay

The President declared the motion duly carried on this 14<sup>TH</sup> day of December, 2020.

**.1. Approved Resolution to Levy Certain Special Taxes**

Motion by Member Richardson, second by Member O’Leary to adopt the resolution to levy certain special taxes, per Appendix V-C-1. Approved as presented on a roll call vote.

Mr. DiPiero	<u>  X  </u> Aye	<u>      </u> Nay
Mr. O’Leary	<u>  X  </u> Aye	<u>      </u> Nay
Ms. Richardson	<u>  X  </u> Aye	<u>      </u> Nay
Mr. Straughn	<u>  X  </u> Aye	<u>      </u> Nay
Mr. Caringella	<u>  X  </u> Aye	<u>      </u> Nay
Mr. Draniczarek	<u>  X  </u> Aye	<u>      </u> Nay

The President declared the motion duly carried on this 14<sup>TH</sup> day of December, 2020.

**2. Approved Resolution to Certify and File the Tax Levy**

Motion by Member Caringella, second by Member DiPiero to adopt the resolution to certify and file the tax levy, per Appendix V-C-2. Approved as presented on a roll call vote.

Mr. O’Leary	<u>  X  </u> Aye	<u>      </u> Nay
Ms. Richardson	<u>  X  </u> Aye	<u>      </u> Nay
Mr. Straughn	<u>  X  </u> Aye	<u>      </u> Nay
Mr. Caringella	<u>  X  </u> Aye	<u>      </u> Nay
Mr. Draniczarek	<u>  X  </u> Aye	<u>      </u> Nay
Mr. DiPiero	<u>  X  </u> Aye	<u>      </u> Nay

The President declared the motion duly carried on this 14<sup>TH</sup> day of December, 2020.

**3. Accepted the Certification by Secretary**

The Board Secretary certified that the foregoing resolutions are correct and complete as adopted by the Board of Education. The certification is provided in Appendix V-C-3.

**4. Cook County Truth in Taxation Law Certificate of Compliance**

The certificate is provided in Appendix V-C-4.

**5. Certificate of Compliance with Truth in Taxation Law**

The certificate is provided in Appendix V-C-5.

**D. Approved Resolution to Authorize Preparation of 2021-22 Budget and the Proposed Budget Calendar**

The Board approved the Resolution appointing the Assistant Superintendent for Business and Operations/Treasurer to prepare the 2021-22 budget for Ridgewood High School according to the budget calendar, per Appendix V-D.

**E. Approved Resolution Authorizing the Publication of Legal Notice of Budget Hearing and Availability of Budget for Public Inspection**

The Board approved the resolution to authorize the publication of legal notice of the budget hearing and availability of the tentative budget for public inspection to be published in the local paper in compliance with state law, per Appendix V-E.

**F. Approved Student and Building Fees for 2021-22**

The Board approved the student and building fees for the 2021-22 school year, per Appendix V-F.

**VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234**

**A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings**

For your information:

1. Superintendent's Report
  - a. COVID Update
  - b. Hybrid Learning Plan Update
  
2. Proposed Agenda for January 25, 2021 Board of Education Meeting

**ENCLOSURE VI-A-2**

- \*B. Retroactively Approved the Date and Agenda for Board Policy Subcommittee Meeting of December 8, 2020**  
The Board approved the Date and Agenda for Board Policy Subcommittee Meeting of December 8, 2020 per Appendix VI-B.
- \*C. Approved the Second Reading and Adoption of the 2021-2022 School Calendar**  
The Board approved the second reading and adoption of the 2021-22 school calendar, per Appendix VI-C.
- \*D. Approved Publication of Board Meeting Dates for 2021**  
The Board approved the Board meeting dates for 2021 as presented, per Appendix VI-D.
- \*E. Approved First Reading of Revisions to Board Policies**  
The Board approved the First Reading of Revisions to Board Policies 3:40, 4:80, 4:90, 5:270, 6:20, 6:300, 6:310, 6:320, 6:340, 7:100, 7:300, 7:325 and reviewed with no changes 4:10, 4:55, 4:150, 4:175, 5:30, 5:190; 6:15, 6:40, 6:280, 6:315, 7:140 per Appendix VI-E.

**VII. RECEIVED CALENDAR FOR DECEMBER 14, 2020 THROUGH JANUARY 25, 2021**

<b>Monday, December 21 – Monday, January 4</b>	<b>Winter Break</b>
<b>Monday, January 4</b>	<b>Classes Resume</b>
<b>Friday, January 15</b>	<b>Teacher Work Day, No Classes</b>
<b>Monday, January 18</b>	<b>MLK Day, No Classes</b>
<b>Monday, January 25</b>	<b>Regular Meeting, 7 PM, Community Room</b>

**VIII. TAKE FORMAL ACTION ON AGENDA ITEMS**

**CONSENT AGENDA FOR BOARD MEETING OF DECEMBER 14, 2020**

Motion by Member Straughn, second motion by Member Richardson, to approve the Consent Agenda as amended.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Regular Board of Education meeting of November 16, 2020;
II-A-2	3	Appendix II-A-2	Approved minutes of Co-Curricular Subcommittee Meeting of November 11 2020;
II-A-3	3	Appendix II-A-3	Approved minutes of Building and Grounds Subcommittee Meeting of November 12, 2020;
II-A-4	3	Appendix II-A-4	Approved Policy Subcommittee Meeting of December 8, 2020;
II-B-1	3	Appendix II-B-1	Approved Accounts Payable of December 14, 2020;
II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of November 13 & 30, 2020;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for January 15 & 29, 2021;
III-B	4	Appendix III-B	Approved the Course and Registration Guide for the 2021-22 School Year;
III-C	4	Appendix III-C	Approved 2021 Summer School Program proposal;
III-D	4	Appendix III-D	Approved Request(s) for Outside Fundraisers by Students;
IV-A	5	Appendix IV-A	Approved the Personnel Report;
IV-B	5	Appendix IV-B	Approved the Educational Support Staff Seniority List;
V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Appendix V-C	Approved Adoption of the Tax Levy for 2020 Collectable in 2021;
V-C-1	6	Appendix V-C-1	Approved Resolution to Levy Certain Special Taxes;

V-C-3	7	Appendix V-C-3	Approved Certification by Secretary;
V-C-4	7	Appendix V-C-4	Approved Cook County Truth in Taxation Law Certificate of Compliance;
V-C-5	7	Appendix V-C-5	Approved Certificate of Compliance with Truth in Taxation Law;
V-D	7	Appendix V-D	Approved Resolution to Authorize Preparation of the 2021-22 Budget and the Proposed Budget Calendar;
V-E	8	Appendix V-E	Approved Resolution Authorizing the Publication of Legal Notice for Budget Hearing and Availability of Budget for Public Inspection;
V-F	8	Appendix V-F	Approved student and building fees for the 2021-22 school year;
VI-B	9	Appendix VI-B	Retroactively Approved Date and Agenda of Policy Subcommittee Meeting of December 8, 2020;
VI-C	9	Appendix VI-C	Approved the second reading and adoption of the 2021-22 school calendar;
VI-D	9	Appendix VI-D	Approved publication of Board meeting dates for 2021;
VI-E	9	Appendix VI-E	Approved First Reading of Revisions to Board Policies 3:40, 4:80, 4:90, 5:270, 6:20, 6:300, 6:310, 6:320, 6:340, 7:100, 7:30, 7:325 and reviewed with no changes to 4:10, 4:55, 4:150, 4:175, 5:30, 5:190, 6:15, 6:40, 6:280, 6:315, 7:140.

**Approve as presented by Roll Call Vote:**

Name	Aye	Nay	Present	Absent
Draniczarek	X			
Straughn	X			
Malicki				X
Caringella	X			
DiPiero	X			
O'Leary	X			
Richardson	X			

Board President declared the Motion:

**Carried X**

**Defeated**

**IX. RECOGNIZE VISITORS AND INVITE COMMENTS FROM PUBLIC**

There were no visitors at the meeting.

**X. CONDUCT BOARD FORUM**

There was discussion regarding the hybrid plan and the schedule we will follow. There will be no changes to that schedule at this time. The staff will return to the building on January 19<sup>th</sup>.

We have received the two thermal scan units to take temperatures. Our staff will self-certify. There may be a need for us to hire on a part-time basis to help in the hallways. We will work with a temporary agency if this is necessary. There was discussion regarding graduation and how it will take place. There was discussion regarding the election in April and discussion regarding our four board members who refiled their petitions.

**XI. ADJOURN**

Motion by Member O'Leary, second motion by Member Richardson, to adjourn the meeting at 8:53 p.m.

Voice Vote:	Aye:	Nay:	Present:	Absent:
The President declared the Motion:			Carried X	Defeated

Respectfully submitted,

  
Cindi Stazzone, Recording Secretary

APPROVED:

  
Paul Draniczarek, President

  
Frank DiPiero, Secretary Pro Tempore