

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, SEPTEMBER 19, 2016**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, September 19, 2016. President Parent called the meeting to order at 7:01 PM.

Those present recited the Pledge of Allegiance to the Flag.

QUORUM DECLARED PRESENT

Board Secretary Smith declared a quorum of the Board of Education of District 234 was present at 7:02 PM.

Present: Members Scott Parent, Paul Draniczarek, Maria P. Smith, Lisa Malicki, and Chris O'Leary
Absent: Tony Caringella and Mike Straughn

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; Mary Bruscato, Recording Secretary; and those on the attached list.

AGENDA REQUESTS

Motion was made by Member Draniczarek and seconded by Member O'Leary, to approve the Consent Agenda and the Regular Agenda for the September 19, 2016, meeting of the Ridgewood High School District 234 Board of Education as presented.

On voice vote, President Parent declared the motion carried.

II. USUAL RECURRING AGENDA ITEMS

A. Approved Minutes of:

- (1) Finance-Audit Subcommittee Meeting on August 10, 2016 **APPENDIX II-A-1**
- (2) Budget Hearing/Adoption Meeting on August 15, 2016 **APPENDIX II-A-2**
- (3) Regular Meeting on August 15, 2016 **APPENDIX II-A-3**
- (4) Building & Grounds Subcommittee Meeting on September 7, 2016 **APPENDIX II-A-4**

B. Approved Current Bills, Payrolls & Financial Documents

- (1) Approved Accounts Payable of September 19, 2016 **APPENDIX II-B-1**
- (2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements. **APPENDIX II-B-2**
- (3) Ratified Payrolls of August 15 & 31, 2016 **APPENDIX II-B-3**
- (4) Authorized Signing of Payroll Vouchers for October 14 & 31, 2016

III. **MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES**

A. **Principal's Report**

1. Introduction of Student Council Officers and Update on Homecoming Activities
2. Profile Incoming Freshmen
3. Residency Update
4. R-Gen Update – Report was presented after A-1.

B. **Approved Student Travel to Orlando, FL to Attend DECA Conference in January 2017**

The Board approved the executive board members of DECA to attend the DECA Florida Experience conference in Orlando, FL from January 25 – 29, 2017, per Appendix III-B.

IV. **MATTERS RELATING TO DISTRICT EMPLOYEES**

A. **Approved Personnel Report**

The Board approved the Personnel Report as amended, per Appendix IV-A.

B. **Accepted Administrator and Teacher Salary and Benefits Report for 2015-16**

The Board accepted the Administrator and Teacher Salary and Benefits Report for the 2015-16 school year as amended, per Appendix IV-B.

V. **MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES**

A. **Accepted Analysis of the Financial Condition of the District**

The Board accepted the analysis of the financial condition of the district, per Appendix V-A.

B. **Accepted Monthly Investment Analysis**

The Board accepted the monthly investment analysis of the district, per Appendix V-B.

C. **Approved Finance-Audit Subcommittee Meeting on October 13, 2016**

The Board approved a Finance-Audit Subcommittee Meeting on Thursday, October 13, 2016, per the agenda presented in Appendix V-C.

D. **Approved Agreement with Statewide Credit Association to Provide Collection Services**

The Board approved an agreement with Statewide Credit Association to provide collection services for each account submitted, per Appendix V-D.

E. **Approved Solicitation of Bids for Replacement of Roof on Maintenance Garage**

The Board approved the solicitation of bids to replace the roof and skylights on the maintenance garage, per Appendix V-E.

VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings

For your information:

1. Superintendent's Report
 - Opening of School
 - Alumni Hall of Fame
 - Board Election Calendar
2. Proposed Agenda for October 17, 2016 Board of Education Meeting

ENCLOSURE VI-A-2

B. Approved Second Reading and Adoption of Board Policy 3:20, Organizational Chart

The Board approved the second reading and adoption of Board Policy 3:20, per Appendix VI-B.

C. Approved Application for Recognition of Public Schools 2016-17

The Board approved submitting the annual application for recognition of public schools for the 2016-17 school year to the Illinois State Board of Education, per Appendix VI-C.

D. Approved Intergovernmental Agreement with West 40 for Allocation of Funds for Students at Achievers Program

The Board approved the intergovernmental agreement with West 40 for the Alternative Learning Opportunity Program (ALOP), per Appendix VI-D.

VII. RECEIVED CALENDAR FOR SEPTEMBER 20 THROUGH OCTOBER 17, 2016

Saturday, September 24

Monday, September 26

Fall One-Act Plays, 7 PM, Auditorium

Community Relations Subcommittee

Meeting, 7 PM, Supt Conference Room

**Homecoming Week
September 26-October 1**

Monday, September 26:

Pep Assembly

Wednesday, September 28:

Flag Football Prelims - 5 & 6

Thursday, September 29:

Carnival – 4-6 PM

Homecoming Parade – 6:15 PM

Night Rally, 6:30 PM

Flag Football Finals – 7 PM

Friday: September 30:

FOOTBALL:

5:00 PM Vs Glenbrook North

7:00 PM Vs Chicago Christian

Saturday, October 1:

Homecoming Dance – 7:00 PM (Gym)

**Alumni Hall of Fame Brunch, 11 AM,
Student Cafeteria**

Thursday, October 6

FAFSA Completion Night, 6 PM

Library/Community Room

Monday, October 10

Columbus Day, No School

Wednesday, October 12

Parents Club, 6:30 PM, Concession Stand

Fall Band Concert, 7 PM, Old Gym

Thursday, October 13

Finance-Audit Subcommittee Meeting,

7 PM, Room 151C

End of 1st Quarter

Monday, October 17

Regular Meeting, 7 PM, Community

Room

VIII. TAKE FORMAL ACTION ON AGENDA ITEMS

CONSENT AGENDA FOR BOARD MEETING OF SEPTEMBER 19, 2016

Motion by Member Draniczarek, second motion by Member Malicki, to approve the Consent Agenda as amended.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Finance Audit Subcommittee Meeting of August 10, 2016;

II-A-2	3	Appendix II-A-2	Approved minutes for Budget Hearing/Adoption Meeting of August 15, 2016;
II-A-3	3	Appendix II-A-3	Approved minutes of Regular Meeting of August 15, 2016;
II-A-4	3	Appendix II-A-4	Approved minutes of Building & Grounds Subcommittee Meeting of September 7, 2016;
II-B-1	3	Appendix II-B-1	Approved Accounts Payable of September 19, 2016;
II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of August 15 & 31, 2016;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for October 14 & 31, 2016;
III-B	4	Appendix III-B	Approved DECA students to attend conference in Orlando, FL from January 25 – 29, 2017;
IV-A	5	Appendix IV-A	Approved revised Personnel Report;
IV-B	5	Appendix IV-B	Accepted the Administrator and Teacher Salary Report and Benefits Report for 2015-16 as amended;
V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Appendix V-C	Approved a Finance-Audit Subcommittee Meeting on October 13, 2016;
V-D	6	Appendix V-D	Approved an agreement with Statewide Credit Association to provide collection services for the district;
V-E	6	Appendix V-E	Approved the solicitation of bids for replacement of the roof and skylights on the maintenance garage;
VI-B	7	Appendix VI-B	Approved the second reading and adoption of Board Policy 3:20;

VI-C	7	Appendix VI-C	Approved the submission of the application for recognition for public schools for 2016-17;
VI-D	7	Appendix VI-D	Approved the ALOP intergovernmental agreement with West 40.

On roll call, the following vote was taken:

AYES: Members Parent, Draniczarek, Smith, Malicki, and O’Leary

NAYS: None

ABSENT: Caringella and Straughn

President Parent declared the motion carried.

IX. RECOGNIZED VISITORS AND INVITED COMMENTS FROM PUBLIC

None

X. CONDUCTED BOARD FORUM

- The new lock system worked for the intruder drill.
- Discussion about plans for Innovation Center. B&G Committee wants input from Board at the next subcommittee meeting.
- The next Building & Grounds Subcommittee Meeting will be October 3.
- District 80 sent recognition letter to RHS for assistance with Pride Night.
- Dr. Kelsall requested permission to submit the ISAL application form to IASA with a letter from the Board President.
- There has been good feedback about the new cheerleading coach.
- The IASB Fall Dinner Meeting will be on November 3 at Elmwood Park High School.
- Resend information about District 80 referendum to Board.
- Attendance at football games has been great.

XI. CONVENE TO EXECUTIVE SESSION

The Board did not convene to Executive Session.

XII. ADJOURN

Motion by Member Malicki, second motion by Member Smith, to adjourn the meeting at 9:15 p.m.

On voice vote, the President declared the meeting adjourned.

Respectfully submitted,

Mary Bruscato, Recording Secretary

APPROVED:

Scott Parent, President

Maria P. Smith, Secretary