

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, SEPTEMBER 18, 2017**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, September 18, 2017. President Draniczarek called the meeting to order at 6:00 PM.

Those present recited the Pledge of Allegiance to the Flag.

QUORUM DECLARED PRESENT

Board Secretary Malicki was not present. Laura McGready was appointed Board Secretary Pro Tempore. Board Secretary Pro Tempore McGready declared a quorum of the Board of Education of District 234 was present at 6:01 PM.

Present: Members Paul Draniczarek, Tony Caringella, Frank DiPiero, Laura McGready and Chris O'Leary
Absent: Mike Straughn and Lisa Malicki

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; Mary Bruscato, Recording Secretary; and those on the attached list.

AGENDA REQUESTS

Motion was made by Member O'Leary and seconded by Member Caringella, to approve the Consent Agenda and the Regular Agenda for the September 18, 2017, meeting of the Ridgewood High School District 234 Board of Education as presented.

On voice vote, President Draniczarek declared the motion carried.

Ms. Malicki arrived.

II. CONVENED TO EXECUTIVE SESSION

Purpose: Student Disciplinary Case

Motion by Member Caringella, second motion by Member McGready, to convene to the Executive Session at 6:01 p.m.

On roll call, the following vote was taken:

AYES: Members Draniczarek, Malicki, Caringella, DiPiero, McGready and O'Leary
NAYS: None
ABSENT: Straughn

President Draniczarek declared the motion carried.

ADJOURNED EXECUTIVE SESSION AND RECONVENED TO OPEN SESSION

Motion by Member Caringella, second motion by Member Malicki, to adjourn the Executive Session and reconvene to Open Session at 7:10 p.m.

On roll call, the following vote was taken:

AYES: Members Draniczarek, Malicki, Caringella, DiPiero, McGready and O’Leary
NAYS: None
ABSENT: Straughn

President Draniczarek declared the motion carried.

III. Approved Action for Student Disciplinary Case

Member Draniczarek moved, seconded by Member O’Leary, Be it Resolved the Board of Education of Ridgewood Community High School District 234 hereby approved the action for student disciplinary case 190000100 as follows:

I move that, based upon and after the Board's consideration of the evidence and testimony of the expulsion hearing held on September 18, 2017, the Board of Education finds that Student No. 190000100 has committed an act of gross misconduct as charged by the District's Administration in that Student No. 190000100 was possessing tobacco or nicotine materials, including electronic cigarettes or e-cigarettes; using, possessing, and selling or offering for sale any illegal drug, controlled substance, cocaine and cannabis; possessing drug paraphernalia; using and possessing any substance inhaled, injected, smoked or consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body; using a cellular telephone or similar electronic device that was not kept powered-off and out-of-sight during the regular school day; disobeying rules of student conduct and directives from staff members or school officials; being absent without a recognized excuse; violating any criminal law; and engaging in any activity that interferes with, disrupts or adversely affects the school environment, school operations, or an educational function, in violation of Board Policy 7:190, *Student Behavior*.

I move that the Board of Education expel Student No. 19000010 from Ridgewood High School District 234 for the 2017-2018 school year, Summer 2018 and First Semester of 2018-2019 School Year. Prior to considering a recommendation for expulsion, the District’s Administration attempted other behavioral and disciplinary interventions and determined there are no other appropriate and available behavioral and disciplinary interventions. The interventions previously attempted with the student included but are not limited to: Student Conferences, academic and other counseling, parent contacts, lunch detention, digital detention, tutoring, attendance meetings, rebel period for pro-social behavior interventions, detention, no-contact rules, daily adult check-in’s, apology letters, teacher write-ups, parent meetings and conferences, summer school, healthy

decision making and drug and alcohol curriculum, student advocate support and truancy meetings.

Removing Student No. 190000100 from the learning environment is in the best interest of the school because his behavior involving illegal drug use, sale and possession, possession of tobacco/nicotine materials and drug paraphernalia, disobeying rules of student conduct, directives from staff members and excused absence and cellphone use policy this school year posed a threat to the safety of other students, staff, or members of the school community, or substantially disrupts, impedes or interferes with the operation of the school. The duration of Student No. 190000100's expulsion is appropriate based upon the nature of the significant risk to the health and safety of the student and other students, the extent and severity of the drug use, drug possession and sale of drugs, and the lack of response to interventions and repeated lack of accountability or willingness to engage in appropriate decision making.

Approved as presented by Roll Call Vote:

On roll call, the following vote was taken:

AYES: Members Draniczarek, Malicki, Caringella, DiPiero, McGready and O'Leary
NAYS: None
ABSENT: Straughn

President Draniczarek declared the motion carried.

IV. USUAL RECURRING AGENDA ITEMS

A. Approved Minutes of:

- (1) Finance-Audit Subcommittee Meeting on August 21, 2017 **APPENDIX IV-A-1**
- (2) Budget Hearing/Adoption Meeting on August 21, 2017 **APPENDIX IV-A-2**
- (3) Regular Meeting on August 21, 2017 **APPENDIX IV-A-3**
- (4) Building and Grounds Subcommittee Meeting on September 13, 2017 **APPENDIX IV-A-4**

B. Approved Current Bills, Payrolls & Financial Documents

- (1) Approved Accounts Payable of September 18, 2017 **APPENDIX IV-B-1**
- (2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements. **APPENDIX IV-B-2**
- (3) Ratified Payrolls of August 15 & 31, 2017 **APPENDIX IV-B-3**
- (4) Authorized Signing of Payroll Vouchers for October 13 & 31, 2017

V. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES

A. Principal's Report

1. Residency Update
2. Achievers Update
3. Profile Incoming Freshmen

ENCLOSURE V-A-1
ENCLOSURE V-A-2
ENCLOSURE V-A-3

B. Approved Student Handbook for the 2017-18 School Year

The Board approved the student handbook for the 2017-18 school year. The handbook with noted changes was provided as Appendix V-B.

VI. MATTERS RELATING TO DISTRICT EMPLOYEES

A. Approved Personnel Report

The Board approved the Personnel Report as follows:

Support Staff

Name	Position	Effective	Salary *
Coyle, Tara	Teacher's Aide, from 1.0 to .8 FTE	8/24/17	Prorated based on \$22.51 per hour
Maione, Gina	Teacher's Aide, from 1.0 to .8 FTE	8/31/17	Prorated based on \$22.02 per hour
Reid, Jack	Teacher's Aide, LIFE	9/5/17	Class 3, Step 3 = \$22.99 per hour

Certified Staff

Name	Position	Effective	Salary *
Coyle, Tara	.2 Physical Education Teacher	8/24/17	Bachelors, Step 1, prorated = \$9153.12
Maione, Gina	.2 Teacher	8/31/17	Masters, Step 1, prorated = \$9732.45

Horizontal Movement for 2017-18 School Year

Name	Position	Salary *
Fioti, Amanda	Math	From Bachelors to Masters, Step 8
Sneath, Stephanie	Computer Technology	From Bachelors to Masters, Step 4

Resignation

Name	Position	Effective Date
McManus, Peter	Technical Director	8/23/17
Reid, Jack	Teacher's Aide (LIFE) and Assistant Boys Basketball Coach	8/22/17
Ringelstein, Elizabeth	Student Monitor	9/30/17

B. Accepted Administrator and Teacher Salary and Benefits Report for 2016-17

The Board accepted the Administrator and Teacher Salary and Benefits Report for the 2016-17 school year as presented, per Appendix VI-B.

VII. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES

A. Accepted Analysis of the Financial Condition of the District

The Board accepted the analysis of the financial condition of the district, per Appendix VII-A.

B. Accepted Monthly Investment Analysis

The Board accepted the monthly investment analysis of the district, per Appendix VII-B.

C. Approved Finance-Audit Subcommittee Meeting on Thursday, October 12, 2017

The Board approved the date and agenda for a Finance-Audit Subcommittee Meeting on Thursday, October 12, 2017, per Appendix VII-C.

D. Approved a Resolution Providing for the Issue and Sale of Not to Exceed \$6,980,000 of General Obligation Refunding Bonds of the District, Providing for the Levy of Taxes to Pay Such Bonds and Authorizing the Sale of Such Bonds to the Purchaser Thereof

Member Draniczarek moved, seconded by Member Caringella, Be it Resolved the Board of Education of Ridgewood Community High School District 234 hereby approved a resolution providing for the issue and sale of not to exceed \$6,980,000 of General Obligation Refunding Bonds of the District, providing for the levy of taxes to pay such bonds, and authorizing the sale of such bonds to the purchase thereof, per Appendix VII-D.

Approve as presented by Roll Call Vote:

On roll call, the following vote was taken:

AYES: Members Malicki, Caringella, DiPiero, McGready, O'Leary and Draniczarek
NAYS: None
ABSENT: Straughn

President Draniczarek declared the motion carried.

VIII. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings

For your information:

1. Superintendent's Report
 - Opening of School
 - Joint Annual Conference
2. Proposed Agenda for the October 16, 2017 Board of Education Meeting

ENCLOSURE VIII-A-2

B. Approved Second Reading and Adoption of Board Policy 3:20, *Organizational Chart*

The Board approved the second reading and adoption of Board Policy 3:20, *Organizational Chart*, per Appendix VIII-B.

C. Approved Second Reading and Adoption of Board Policies 2:115, 2:190, 2:260, 6:180, 6:210, 6:240, 7:325, 8:20, and 8:70

The Board approved the second reading and adoption of revisions to the Board policies as follows:

1. Board Policy Section 2:115, Board of Education, Qualifications, Terms and duties of the Treasurer and Assistant Treasurer.
2. Board Policy Section 2:190, Board of Education – Mailing Lists for Receiving Board Material.
Remove policy since it is outdated.
3. Board Policy Section 2:260, Uniform Grievance Procedure.
The policy is updated to clarify that Title II of the ADA applies to website accessibility.
4. Board Policy Section 6:180, Extended Instructional Programs.
The policy is updated to more accurately reflect language used in relevant positions of the School Code and to add the “advanced vocational training and/or career education program” to the list of potential extended instructional programs.
5. Board Policy Section 6:210, Instructional Materials.
The policy is updated to reflect instructional best practice.
6. Board Policy Section 6:240, Instruction – Field Trips.
Change one chaperone for every 20 students rather than every 15 students.
7. Board Policy 7:325, Students – Student Fundraising Activities.
Changes update fundraising outside of the building and aligns better with our needs.
8. Board Policy 8:20 – Community Use of School Facilities.
9. Board Policy 8:70 – Accommodating Individuals with Disabilities.

D. Approved Education Committee of the Whole Meeting on Monday, October 23, 2017

The Board approved the date and agenda for a meeting of the Education Committee of the Whole, per Appendix VIII-D.

E. Approved 2017-18 Support Staff Handbook

The Board approved the support staff handbook for the 2017-18 school year, per Appendix VIII-E.

IX. RECEIVED CALENDAR FOR SEPTEMBER 19 THROUGH OCTOBER 16, 2017

Monday, September 25	Community Relations Subcommittee Meeting, 7 PM, Superintendent's Conference Room
Thursday, September 28 (tentative)	Financial Aid Night, 6:30 PM
Tuesday, October 3	IASB West Cook Dinner Meeting, Mannheim Middle School, 5:30 Registration, 6:15 Dinner & Meeting
Thursday, October 5 (tentative)	FAFSA Completion Night, 6-8 PM Library/Community Room
Monday, October 9	No School
Wednesday, October 11	Parents Club, 6:00 PM, Concession Stand
Thursday, October 12	Finance-Audit Subcommittee Meeting, 7 PM, Superintendent's Conference Room
Saturday, October 14	Parents' Club Bingo, 6 PM, Old Gym
Monday, October 16	Regular Meeting, 7 PM, Community Room

X. TAKE FORMAL ACTION ON AGENDA ITEMS

CONSENT AGENDA FOR BOARD MEETING OF SEPTEMBER 18, 2017

Motion by Member McGready, second motion by Member O'Leary, to approve the Consent Agenda as presented.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
IV-A-1	5	Appendix IV-A-1	Approved minutes of Finance-Audit Subcommittee Meeting of August 21, 2017;
IV-A-2	5	Appendix IV-A-2	Approved minutes of Budget Hearing/Adoption meeting of August 21, 2017;
IV-A-3	5	Appendix IV-A-3	Approved minutes of Regular Board meeting of August 21, 2017;
IV_A-4	5	Appendix IV-A-4	Approved minutes of Building & Grounds Subcommittee Meeting of September 13, 2017;
IV-B-1	5	Appendix IV-B-1	Approved Accounts Payable of September 18, 2017;
IV-B-2	5	Appendix IV-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
IV-B-3	5	Appendix IV-B-3	Ratified Payrolls of August 15 & 31, 2017;
IV-B-4	5	Narration for IV-B-4	Authorized signing of Payroll Vouchers for October 13 & 31, 2017;
V-B	6	Appendix V-B	Approved student handbook for the 2017-18 school year;
VI-A	7	Appendix VI-A	Approved the Personnel Report;
VI-B	7	Appendix VI-B	Accepted the Administrator and Teacher Salary & Benefits Report for the 2016-17 school year;
VII-A	8	Appendix VII-A	Accepted Analysis of the Financial Condition of the District;
VII-B	8	Appendix VII-B	Accepted Monthly Investment Analysis;
VII-C	8	Appendix VII-C	Approved Finance-Audit Subcommittee Meeting on Thursday, October 12, 2017;
VIII-B	9	Appendix VIII-B	Approved second reading and adoption of Board policy 3:20, <i>Organizational Chart</i> ;
VIII-C	9	Appendix VIII-C	Approved second reading and adoption of Board policies 2:115, 2:190, 2:260, 6:180, 6:210, 6:240, 7:325, 8:20, and 8:70;

VIII-D	10	Appendix VIII-D	Approved date and agenda for meeting of Education Committee of the Whole on Monday, October 23, 2017;
VIII-E	10	Appendix VIII-E	Approved Support Staff Handbook for the 2017-18 school year.

Approve as presented by Roll Call Vote:

On roll call, the following vote was taken:

AYES: Members Caringella, DiPiero, McGready, O’Leary, Draniczarek and Malicki
NAYS: None
ABSENT: Straughn

President Draniczarek declared the motion carried.

XI. RECOGNIZED VISITORS AND INVITED COMMENTS FROM PUBLIC

- 1) Tim Ludston
- 2) Gus Repatas

XII. CONDUCTED BOARD FORUM

- The volleyball tournament held on September 16, 2017 raised money for autism. The volleyball team was featured on CSN.
- Homecoming events went well. Ms. Malicki would like to see video of dodgeball game.
- Mr. O’Leary attended the mentor luncheon and has enjoyed grilling at the football games.
- Mr. Draniczarek attended the Alumni Hall of Fame Brunch and thanked all the directors of the Foundation for their efforts.
- Mr. Parrillo shared that an intruder drill was held today with a staff debrief after. The FOB locks worked well. The intruder couldn’t get anywhere.

XIII. ADJOURNED

Motion by Member O’Leary, second motion by Member Caringella, to adjourn the meeting at 8:22 p.m.

On voice vote, the President declared the meeting adjourned.

Respectfully submitted,

Mary Bruscato, Recording Secretary

APPROVED:

Paul Draniczarek, President

Lisa Malicki, Secretary