

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, AUGUST 20, 2018**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, August 20, 2018. President Draniczarek called the meeting to order at 7:04 PM.

The Pledge of Allegiance to the Flag was recited at the Budget Hearing/Adoption Meeting.

QUORUM DECLARED PRESENT

Board Secretary Malicki declared a quorum of the Board of Education of District 234 was present at 7:05 PM.

Present: Members Paul Draniczarek, Mike Straughn, Lisa Malicki, Frank DiPiero,
Laura McGready and Chris O'Leary
Absent: Tony Caringella

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; Mary Bruscato, Recording Secretary; and those on the attached list.

AGENDA REQUESTS

Motion was made by Member Malicki and seconded by Member O'Leary, to approve the Consent Agenda and the Regular Agenda for the August 20, 2018, meeting of the Ridgewood High School District 234 Board of Education as presented.

On voice vote, President Draniczarek declared the motion carried.

- F. Student Council members presented details for Homecoming.
Introduction of New Staff
The Board personally greeted the new staff at 7:16 PM.
The meeting continued at 7:25 PM.

II. USUAL RECURRING AGENDA ITEMS

A. Approved Minutes of:

- (1) Regular Meeting on June 18, 2018 **APPENDIX II-A-1**
- (2) Executive Session on June 18, 2018 **APPENDIX II-A-2**
- (3) Special Meeting on July 5, 2018 **APPENDIX II-A-3**
- (4) Finance-Audit Subcommittee Meeting on August 13, 2018 **APPENDIX II-A-4**
- (5) Board Policy Subcommittee Meeting on August 14, 2018 **APPENDIX II-A-5**

B. Approved Current Bills, Payrolls & Financial Documents

- (1) Ratified Accounts Payable for July 16, 2018 and approved Accounts Payable of August 20, 2018 **APPENDIX II-B-1**

(2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements.

APPENDIX II-B-2

(3) Ratified Payrolls of June 15 & 29 and July 13 & 31, 2018

APPENDIX II-B-3

(4) Authorized Signing of Payroll Vouchers for September 14 & 28, 2018

III. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES

A. Principal's Report

1. Summer School Update
2. Review AP Scores

ENCLOSURE III-A-1

ENCLOSURE III-A-2

B. Approved Out-of-State Trip for DECA Students

The Board approved the request for Out-of-State DECA students, per Appendix III-B.

C. Approved Activity Handbook for 2018-19 School Year

The Board approved the Activity Handbook for the 2018-19 school year, per Appendix III-C.

IV. MATTERS RELATING TO DISTRICT EMPLOYEES

A. Approved Personnel Report

The Board approved the following Personnel Report:

Support Staff

Name	Position	Effective	Salary *
Cohla, Adam	Network Administrator	8/13/18	Class 5, Step 7 = \$27.46/hr
Engel, Christina	Monitor of Students	8/17/18	Class 1, Step 5 = \$21.52 per hour
Gentry, Christopher	Teacher Aide, Multi-Needs	8/17/18	Class 3, Step 8 = \$26.18/per hour
McGee, Donald	Student Monitor	TBD	\$19.52 per hour
Moy, Rosamaria	Teacher Aide (1-to-1)	8/17/18	Class 3, Step 10 = \$27.91/per hour
Sabin, Breanna	Public Relations Coordinator	8/13/18	\$55,000 annually
Schutz, Donna	Teacher Aide, Multi-Needs	8/17/18	Class 3, Step 10 = \$27.91/per hour

Certified Staff

Name	Position	Effective	Salary *
Adler, Rafaella	School Counselor	8/13/18	Master's Lane, Step 1 = \$53,620

Horizontal Movement for 2018-19

Name	Position	Salary *
Kapustka, Justyna	Social Worker	From Masters to Masters+15, Step 9

Kumor, Tristan	Math	From Bachelors to Masters, Step 11
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Co-Curricular Staff Appointments

Name	Position	Salary *
Fanelli, Vince	Head Coach – Baseball	Lane 2, Step 10 = \$7,265.35
Gallagly, Patrick	Boys Basketball Assistant Coach	Lane 2, Step 8 = \$6,742.69
Kuczek, Michal	Boys Soccer Coach – Assistant	Lane 3, Step 7 = \$5,653.71
Maione, Gina	Future Educator Advisor	Lane 9, Step 1= \$1,696.25
Semanjaku, Eriseld	.75 FTE Boys Soccer Coach – Assistant	Lane 3, Step 1 = \$3,244.43
Zajac, Cristina	Class of 2020 Advisor	Lane 7, Step 1 = \$2,186.16

Resignation

Name	Position	Effective Date
Briguglio, Daniela	Teacher Aide – LIFE	7/27/18
Ciccolini, Luca	Class of 2020 Advisor	6/25/18
Engel, Christina	Student Monitor	8/2/18
Kuczek, Michal	.75 Boys Soccer Coach – Assistant	7/16/18
Reid, Jack	Teacher Aide – Multi-Needs & Boys Assistant Basketball Coach	7/17/18
Selzer, Gretchen	School Counselor	7/17/18

V. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES

A. Accepted Analysis of the Financial Condition of the District

The Board accepted the analysis of the financial condition of the district, per Appendix V-A.

B. Accepted Monthly Investment Analysis

The Board accepted the monthly investment analysis of the district, per Appendix V-B.

C. Accepted Annual Financial Report from Ridgewood Foundation

The Board accepted the FY18 Financial Report from the Ridgewood Foundation as presented, per Appendix V-C.

D. Approved Building and Grounds Subcommittee Meeting on Wednesday, September 5, 2018

The Board approved a Building and Grounds Subcommittee Meeting and agenda for September 5, 2018, per Appendix V-D.

E. Retroactively Approved Finance-Audit Subcommittee Meeting on Monday, August 13, 2018

The Board retroactively approved a Finance-Audit Subcommittee Meeting and agenda for Monday, August 13, 2018, per Appendix V-E.

VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

A. Receive Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings

For your information:

1. Superintendent's Report
 - Confirm dates for Committee Meetings
 - Alumni Hall of Fame Induction Ceremony
2. Proposed Agenda for September 17, 2018 Board of Education Meeting
ENCLOSURE VI-A-2

B. Approved Unsealing of Executive Session Minutes

The Board approved the recommendation from the Superintendent for unsealing the following Executive Session minutes, per Appendix VI-B.
December 11, 2017; February 26, 2018; May 14, 2018; May 21, 2018

C. Approved Destruction of Executive Session Recordings

As there has been more than 18 months since recording the closed session minutes, the Board approved that the following closed session recordings may be destroyed:

May 16, 2016	February 27, 2017
June 13, 2016	
July 26, 2016	

D. Approved First Reading of Revisions to Board Policy 3:20, *Organizational Chart*

The Board approved the first reading of Board Policy 3:20 as presented, per Appendix VI-D.

E. Approved Superintendent's Goals for 2018-19 School Year

The Board approved the superintendent's goals for the 2018-19 school year as presented in Appendix VI-E.

F. Retroactively Approved Special Board Meeting on Thursday, July 5, 2018

The Board retroactively approved the date and agenda for the Special Board Meeting held on Thursday, July 5, 2018, per Appendix VI-F

G. Retroactively Approved the Board Policy Subcommittee Meeting on Tuesday, August 14, 2018

The Board retroactively approved the date and agenda for the Board Policy Subcommittee Meeting on Tuesday, August 14, 2018, per Appendix VI-G.

H. Approved Memorandum of Understanding for Tuition Reimbursement

The Board approved the Memorandum of Understanding for Tuition Reimbursement, per Appendix VI-H.

I. Approved First Reading of Revisions for Board Policies 4:80; 4:140; 6:60; 6:135; 6:250; 7:50

The Board approved the first reading of revisions to the Board policies as provided in Appendix VI-I.

- Board Policy 4:80, Board of Education, Operational Services, Accounting and Audits.
- Board Policy 4:140, Board of Education, Operational Services, Waiver of Student Fees.
- Board Policy 6:60, Board of Education, Instruction, Curriculum Content.
- Board Policy 6:135, Board of Education, Instruction, Accelerated Placement Program.
- Board Policy 6:250, Board of Education, Instruction, Community Resource Persons and Volunteers.
- Board Policy 7:50, Board of Education, Students, School Admissions and Student Transfers To and From Non-District Schools.

VII. RECEIVED CALENDAR FOR AUGUST 18 THROUGH OCTOBER 15, 2018

Saturday, August 25

Home football games, 5 & 7 PM

Wednesday, August 29

**Freshman Family Night, 7 PM,
Auditorium**

Tuesday, September 4

Labor Day, No School

Saturday, September 8

Parents Club Bingo, 6 PM, Old Gym

**Homecoming Week
 September 10-14**

Monday, September 10:
 Pep Assembly
Wednesday, September 12:
 Dodgeball – 6 PM
Thursday, September 13:
 Carnival – 4-6 PM
 Parade and Night Rally, 6:15 PM
Friday: September 14:
FOOTBALL:
 5:00 PM and 7:15 PM
 vs Glenbard South
Saturday, September 15:
 Homecoming Dance – 7:00 PM
 Alumni Hall of Fame Brunch, 11 AM,
 Student Cafeteria

Wednesday, September 12

Parents Club Meeting, 6:00 PM,
 Concession Stand;
 Building & Grounds Subcommittee
 Meeting, 7 PM, Superintendent’s
 Conference Room

Monday, September 17

Regular Meeting, 7 PM, Community
 Room

VIII. TAKE FORMAL ACTION ON AGENDA ITEMS

CONSENT AGENDA FOR BOARD MEETING OF AUGUST 20, 2018

Motion by Member O’Leary, second motion by Member Malicki, to approve the Consent Agenda as presented.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Regular Board meeting on June 18, 2018;
II-A-2	3	Appendix II-A-2	Approved minutes of Executive Session on June 18, 2018;
II-A-3	3	Appendix II-A-3	Approved minutes of Special Meeting on July 5, 2018;
II-A-4	3	Appendix II-A-4	Approved minutes of Finance-Audit Subcommittee Meeting on August 13, 2018;
II-A-5	3	Appendix II-A-5	Approved minutes of Policy Subcommittee Meeting on August 14, 2018;

II-B-1	3	Appendix II-B-1	Approved Accounts Payable for July 16, 2018 and August 20, 2018;
II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of June 15 & 29 and July 13 & 31, 2018;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for September 14 and 28, 2018;
III-B	4	Appendix III-B	Approved Request for Out-of-State Trip for DECA Students;
III-C	4	Appendix III-C	Approved 2018-2019 Activity Handbook;
IV-A	5	Appendix IV-A	Approved the Personnel Report;
V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Appendix V-C	Accepted Annual Financial Report from Ridgewood Foundation;
V-D	6	Appendix V-D	Approved Building & Grounds Subcommittee Meeting on September 5, 2018;
V-E	6	Appendix V-E	Retroactively Approved Finance-Audit Subcommittee Meeting on August 13, 2018;
VI-B	7	Appendix VI-B	Approved Unsealing of Executive Session Minutes for December 11, 2017; February 26, 2018; May 14, 2018; May 21, 2018;
VI-C	7	Appendix VI-C	Approve destruction of Executive Session Recordings for May 16, 2016; June 13, 2016; July 26, 2016; February 27, 2017;
VI-D	7	Appendix VI-D	Approved First Reading of Revisions to Board Policy 3:20, Organizational Chart;
VI-E	7	Appendix VI-E	Approved Superintendent's Goals for the 2018-2019 School Year;
VI-F	7	Appendix VI-F	Retroactively Approved Special Board Meeting on July 5, 2018;

VI-G	7	Appendix VI-G	Retroactively approved Board Policy Subcommittee Meeting on August 14 2018;
VI-H	7	Appendix VI-H	Approved Memorandum of Understanding for Tuition Reimbursement;
VI-I	8	Appendix VI-I	Approved First Reading of Revisions for Board Policies: 4:80, 4:140, 6:60, 6:135; 6:250; 7:50

On roll call, the following vote was taken:

AYES: Members Draniczarek, Straughn, Malicki, DiPiero, McGready and O’Leary
NAYS: None
ABSENT: Caringella

President Draniczarek declared the motion carried.

IX. RECOGNIZED VISITORS AND INVITED COMMENTS FROM PUBLIC

None

X. CONDUCT BOARD FORUM

- There was an update on the Innovation Center and renovations. A list of remaining projects to be completed was distributed.
- The Board requests an update on the Achievers Program.
- There was discussion about purchasing an activity bus. Consensus is to move forward.
- Paul Draniczarek attended Institute Day with a welcome back for the staff.
- There was discussion about how excited students are with the new work that was completed the Innovation Center.
- The first attendance day for TMA students is August 22.

XI. CONVENE TO EXECUTIVE SESSION

The Board did not convene to Executive Session.

XII. ADJOURNED

Motion by Member O’Leary, second motion by Member DiPiero, to adjourn the meeting at 8:17 p.m.

On voice vote, the President declared the meeting adjourned.

Respectfully submitted,

Mary Bruscato, Recording Secretary

APPROVED:

Paul Draniczarek, President

Lisa Malicki, Secretary