

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, AUGUST 15, 2016**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, August 15, 2016. President Parent called the meeting to order at 7:10 PM.

The Pledge of Allegiance to the Flag was recited at the preceding Budget Hearing/Adoption Meeting.

QUORUM DECLARED PRESENT

Board Secretary Smith declared a quorum of the Board of Education of District 234 was present at 7:10 PM.

- Present: Members Scott Parent, Paul Draniczarek, Maria P. Smith, Lisa Malicki,
Chris O'Leary and Mike Straughn
Absent: Tony Caringella

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; Mary Bruscato, Recording Secretary; and those on the attached list.

AGENDA REQUESTS

Motion was made by Member Smith and seconded by Member Malicki to approve the Consent Agenda and the Regular Agenda for the August 15, 2016, meeting of the Ridgewood High School District 234 Board of Education as presented.

On voice vote, President Parent declared the motion carried.

- F. Introduction of New Staff
Mr. Uhle presented the new members of the Ridgewood staff.

The Board took a break from 7:15 – 7:32 p.m. to greet the new staff members.

- G. Informational Presentation by District 80
Dr. Paul O'Malley presented information about the anticipated referendum at District 80.

II. USUAL RECURRING AGENDA ITEMS

A. Approved Minutes of:

- (1) Regular Meeting on June 13, 2016
(2) Executive Session on June 13, 2016
(3) Special Meeting on July 26, 2016
(4) Executive Session on July 26, 2016

- APPENDIX II-A-1**
APPENDIX II-A-2
APPENDIX II-A-3
APPENDIX II-A-4

B. Approved Current Bills, Payrolls & Financial Documents

- (1) Ratified Accounts Payable for July 18, 2016 and approved Accounts Payable of August 15, 2016 **APPENDIX II-B-1**
- (2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements. **APPENDIX II-B-2**
- (3) Ratified Payrolls of June 15 & 30 and July 15 & 29, 2016 **APPENDIX II-B-3**
- (4) Authorized Signing of Payroll Vouchers for September 15 & 30, 2016

III. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES

A. Principal's Report

- 1. Summer School Update **ENCLOSURE III-A-1**
- 2. Review AP Scores **ENCLOSURE III-A-2**

B. Approved Activity Handbook

The Board approved the revised Activity Handbook, per Appendix III-B.

IV. MATTERS RELATING TO DISTRICT EMPLOYEES

A. Approved Personnel Report

The Board approved the Personnel Report as follows:

Certified Staff

Name	Position	Effective	Salary *
Cappaert, Derek	Science Teacher - .40 (.60 aide)	8/8/16	B@5 = \$22,572
Maiorano, Mike	Transfer from Special Ed Teacher to Division Head for Special Ed	8/8/16	Stipend = \$5440.76
Reid, Jack	Social Studies Teacher - .40 (.60 aide)	8/8/16	B@1 = \$18,923.60
Townley, John	Physical Education Teacher - .20 (.80 aide)	8/8/16	B@1 = \$9,461.80
Veronico, Katie	Special Education Teacher	8/8/16	M+30@11 = \$83,038
Zajac, Cristina	Special Education Teacher	8/8/16	M@12 = \$80,135

Revised Salary - Certified Staff

Name	Position	Effective	Salary *
Mroz, Chris	Special Education - Achievers	8/8/16	From M@1 to M@3 = \$57,031

Support Staff

Name	Position	Effective	Salary *
Cappaert, Derek	Special Education Aide (.6)	8/12/16	Class 3, Step 5 = \$23.49/hr
Reid, Jack	Special Education Aide-FTE reduced to .6	8/12/16	Class 3, Step 1 = \$21.59/hr

Schmidt, Steve	Part Time Custodian – Night Shift 15-25 hours per week	Tentative 8/15/16	\$16.01 per hour for first 90 days; \$18.53 per hour after 90 days
Townley, John	Special Education Aide FTE reduced to .8	8/12/16	Class 3, Step 3 = \$22.54 per hour

Co-curricular Staff

Name	Position	Effective	Salary *
Furukawa, Kenzo	Boys Soccer Coach - Assistant	8/15/16	Lane 3, Step 1= \$4,157.93
Reid, Jack	Boys Basketball Coach – Assistant	8/15/16	Lane 2, Step 2 = \$4,975.09

Resignation

Name	Position	Effective Date
Fioti, Amanda	Future Educators Advisor	8/9/16
Rossi, John	Part Time Custodian	6/30/16
Serpico, Katie	Girls Softball Coach – Assistant	7/28/16

V. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES

A. Accepted Analysis of the Financial Condition of the District

The Board accepted the analysis of the financial condition of the district, per Appendix V-A.

B. Accepted Monthly Investment Analysis

The Board accepted the monthly investment analysis of the district, per Appendix V-B.

C. Accepted Annual Financial Report from Ridgewood Foundation

The Board accepted the FY16 Financial Report from the Ridgewood Foundation as presented, per Appendix V-C.

D. Retroactively Approved a Finance-Audit Subcommittee Meeting of August 10, 2016

The Board retroactively approved a Finance-Audit Subcommittee Meeting held on August 10, 2016, per the agenda provided as Appendix V-D.

E. Approved Building and Grounds Subcommittee Meeting of September 7, 2016

The Board approved a Building and Grounds Subcommittee Meeting on September 7, 2016, per the agenda provided as Appendix V-E.

VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings

For your information:

1. Superintendent's Report
 - Vision Update
 - Enrollment Update
 - Review Dates for Committee Meetings

2. Proposed Agenda for September 19, 2016 Board of Education Meeting
ENCLOSURE VI-A-2

B. Approved Unsealing of Executive Session Minutes

The Board approved the recommendation from the Superintendent for unsealing the following Executive Session minutes, per Appendix VI-B.

January 25, 2016	March 9, 2016	March 21, 2016
April 18, 2016	May 16, 2016	

C. Approved Destruction of Executive Session Recordings

As there has been more than 18 months since recording the closed session minutes, the Board approved that the following closed session recordings may be destroyed:

February 3, 2014	February 24, 2014	March 24, 2014
April 28, 2014	May 19, 2014	June 16, 2014
August 18, 2014	November 17, 2014	December 15, 2014
January 27, 2015	February 23, 2015	

D. Approved First Reading of Revisions to Board Policy 3:20, *Organizational Chart*

The Board approved the first reading of Board Policy 3:20 as presented, per Appendix VI-D.

E. Approved Superintendent's Goals for 2016-17 School Year

The Board approved the superintendent's goals for the 2016-17 school year as presented in Appendix VI-E.

F. Approved Intergovernmental Agreement with District 86 for Speech Pathologist

The Board approved an intergovernmental agreement with District 86 to share the services and costs of a speech pathologist as presented in Appendix VI-F.

G. Approved Revisions to the 2016-17 Faculty Handbook

The Board approved the revisions to the 2016-17 Faculty Handbook as provided in Appendix VI-G.

H. Approved Community Relations Subcommittee Meeting on September 26, 2016

The Board approved a Community Relations Subcommittee Meeting on Monday, September 26, 2016 per the agenda provided as Appendix VI-H.

VII. RECEIVED CALENDAR FOR AUGUST 16 THROUGH SEPTEMBER 19, 2016

Friday, August 26	Home football games, 5 & 7 PM
Tuesday, August 30	Freshman Family Night, 7 PM, Auditorium
Monday, September 5	Labor Day, No School
Wednesday, September 7	Building & Grounds Subcommittee Meeting, 7 PM
Friday, September 9	Home football games, 5 & 7 PM
Wednesday, September 14	Parents Club, 6:30 PM, Concession Stand
Saturday, September 17	Parents Club Bingo, 6 PM, Old Gym
Monday, September 19	Fall One Act Plays, 7 PM, Auditorium
	Regular Meeting, 7 PM, Community Room

VIII. TAKE FORMAL ACTION ON AGENDA ITEMS

CONSENT AGENDA FOR BOARD MEETING OF AUGUST 15, 2016

Motion by Member Straughn, second motion by Member Draniczarek, to approve the Consent Agenda as presented.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Regular Board meeting of June 13, 2016;
II-A-2	3	Appendix II-A-2	Approved minutes for Executive Session of June 13, 2016;
II-A-3	3	Appendix II-A-3	Approved minutes of Special Board Meeting of July 26, 2016;
II-A-4	3	Appendix II-A-4	Approved minutes for Executive Session of July 26, 2016;
II-B-1	3	Appendix II-B-1	Approved ratification of Accounts Payable of July 18, 2016 and Accounts Payable of August 15, 2016;

II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of June 15 & 30 and July 15 & 29, 2016;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for September 15 & 30, 2016;
III-B	4	Appendix III-B	Approved revised Activity Handbook;
IV-A	5	Appendix IV-A	Approved the Personnel Report;
V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Appendix V-C	Accepted FY16 Financial Report for Ridgewood Foundation;
V-D	6	Appendix V-D	Retroactively approved Finance-Audit Subcommittee Meeting on August 10, 2016;
V-E	6	Appendix V-E	Approved Building & Grounds Subcommittee Meeting on September 7, 2016;
VI-B	7	Appendix VI-B	Approved unsealing of the following Executive Session minutes: January 25, 2016 March 9, 2016 March 21, 2016 April 18, 2016 May 16, 2016
VI-C	7	Appendix VI-C	Approved destruction of Executive Session recordings as follows; February 3, 2014 February 24, 2014 March 24, 2014 April 28, 2014 May 19, 2014 June 16, 2014 August 18, 2014 November 17, 2014 December 15, 2014 January 27, 2015 February 23, 2015
VI-D	7	Appendix VI-D	Approved first reading of revisions to Board Policy 3:20, <i>Organizational Chart</i> ;
VI-E	7	Appendix VI-E	Approved the superintendent's goals for the 2016-17 school year;

VI-F	7	Appendix VI-F	Approved the Intergovernmental Agreement with District 86 for a speech pathologist;
VI-G	8	Appendix VI-G	Approved revisions to the 2016-17 Faculty Handbook;
VI-H	8	Appendix VI-H	Approved a Community Relations Subcommittee Meeting of September 26, 2016.

On roll call, the following vote was taken:

AYES: Members Parent, Draniczarek, Smith, Malicki, O’Leary and Straughn
NAYS: None
ABSENT: Caringella

President Parent declared the motion carried.

IX. RECOGNIZED VISITORS AND INVITED COMMENTS FROM PUBLIC

Pasquale Biondo – Personalized Learning

X. CONDUCTED BOARD FORUM

- Mr. Draniczarek attended Institute Day.
- Ms. Malicki thanked the Board for the girls batting cages.
- Dr. Kelsall has tickets for the Alumni Hall of Fame Brunch on October 1.
- Mr. O’Leary shared that Coach Fanelli is starting a feeder program for baseball and there is a golf outing on September 24 for support of the baseball program.
- Cheerleaders welcomed students on the first day of school.
- Relay for Life was held in the old gym due to rain. \$25,000 was raised.
- IASB Journal contained articles by both Carol Valentino Barry and Kevin Moore.

XI. CONVENE TO EXECUTIVE SESSION

The Board did not convene to Executive Session.

XII. ADJOURNED

Motion by Member Straughn, second motion by Member O’Leary, to adjourn the meeting at 9:31 p.m.

On voice vote, the President declared the meeting adjourned.

Respectfully submitted,

Mary Bruscato, Recording Secretary

APPROVED:

Scott Parent, President

Maria P. Smith, Secretary