

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, MAY 15, 2017**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, May 15, 2017. President Draniczarek called the meeting to order at 7:01 PM.

Those present recited the Pledge of Allegiance to the Flag.

QUORUM DECLARED PRESENT

Board Secretary Malicki declared a quorum of the Board of Education of District 234 was present at 7:02 PM.

Present: Members Paul Draniczarek, Lisa Malicki, Frank DiPiero and Laura McGready
Absent: Tony Caringella, Mike Straughn and Chris O'Leary

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; Mary Bruscato, Recording Secretary; and those on the attached list.

AGENDA REQUESTS

Motion was made by Member McGready and seconded by Member Malicki, to approve the Consent Agenda and the Regular Agenda for the May 15, 2017, meeting of the Ridgewood High School District 234 Board of Education as amended.

- Appendix IV-A was revised.

On voice vote, President Draniczarek declared the motion carried.

Mr. O'Leary arrived at 7:05 PM.

Recognition of Volunteers – Outgoing members of the Parents' Club were recognized for their service to the District.

II. USUAL RECURRING AGENDA ITEMS

A. Approved Minutes of:

- (1) Board Reorganization Meeting on April 27, 2017 **APPENDIX II-A-1**
(2) Board Policy Subcommittee Meeting on May 8, 2017 **APPENDIX II-A-2**

B. Approved Current Bills, Payrolls & Financial Documents

- (1) Approved Accounts Payable of May 15, 2017 **APPENDIX II-B-1**
(2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements. **APPENDIX II-B-2**
(3) Ratified Payrolls of April 14 & 28, 2017 **APPENDIX II-B-3**
(4) Authorized Signing of Payroll Vouchers for June 15 & 30, 2017

III. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES

A. Principal's Report

1. Summer School Update

ENCLOSURE III-A-1

B. Approved Out-of-State Travel for Girls Basketball Summer Camp at Purdue University

The Board approved travel for members of the girls' basketball team to attend a summer camp at Purdue University from June 23 – 25, 2017. Details were provided in Appendix III-B.

IV. MATTERS RELATING TO DISTRICT EMPLOYEES

A. Approved Personnel Report

The Board approved the following revised Personnel Report:

Certified Staff

Name	Position	Effective	Salary *
Colapietro, Daniele	PE/Health/Driver Ed	8/14/17	Lane 1, Step 4 = \$54,120

Co-Curricular Staff

Name	Position	Salary *
Campbell, Matthew	Wrestling Coach – Assistant	Lane 2, Step1 = \$4,817.72
Kuczek, Mike	Boys Soccer Coach – Assistant	Change from 1.0 to .75 FTE for the 2017-18 school year = \$3,994.58
Mundy, Pam	NHS Advisor	Change from Lane 8 to Lane 6 for the 2017-18 school year
Rosenberg, Dan	Boys Soccer Coach – Assistant	Lane 3, Step 4 = \$4,892.64

Resignation

Name	Position	Effective Date
Arena, Anthony	Football Coach – Assistant	5/8/17
Graham, Kyle	Science and Engineering Advisor	5/25/17
Leynes, Kathleen	Choices Advisor	5/25/17

B. Approved Re-employment for Non-Tenured Certified Personnel for the 2017-18 School Year

The Board approved the re-employment for non-tenured certified personnel for the 2017-18 school year as follows:

Name	Year
Kapustka, Justyna	2
Kelly, Eileen	3

C. Approved Modification of Athletic Coaching and Advisory Stipends

The Board approved modifications to the coaching staff for girls' basketball and track and field; adjusting the girls' softball coaching stipend; and modifying the advisors for Scholastic Bowl. Details were provided in Appendix IV-C.

V. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES

A. Accepted Analysis of the Financial Condition of the District

The Board accepted the analysis of the financial condition of the district, per Appendix V-A.

B. Accepted Monthly Investment Analysis

The Board accepted the monthly investment analysis of the district, per Appendix V-B.

C. Approved Finance-Audit Subcommittee Meeting on Monday, June 5, 2017

The Board approved a Finance-Audit Subcommittee Meeting and agenda on Monday, June 5, 2017, per Appendix V-C.

D. Approved Intergovernmental Agreement for Police Liaison Officer Program

The Board approved the intergovernmental agreement with both Norridge and Harwood Heights to extend the Police Liaison Officer Program for another year, per Appendix V-D.

E. Approved Solicitation of Bids for Garbage Disposal

The Board approved the solicitation of bids for garbage disposal.

F. Approved Solicitation of Bids for Door Lock Hardware

The Board approved the solicitation of bids for door lock hardware.

VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings

For your information:

1. Superintendent's Report
 - Update on HSDO Conference.
 - Reminder for IASB West Cook Dinner on June 19.
 - Representation at Memorial Day Ceremony in Norridge.
 - Diplomas for veterans will be part of graduation this year.
 - Review Board members' roles at graduation.

2. Proposed Agenda for June 19, 2017 Board of Education Meeting

ENCLOSURE VI-A-2

Mr. Straughn arrived at 7:28 PM.

B. Approved First Reading of Revisions to Board Policies 2:100; 4:15; 4:180; 5:120; 5:230; 6:70 and 7:100

The Board approved the first reading of the revisions for the following policies, per Appendix VI-B.

1. Policy 2:100, School Board – Board Member Conflict of Interest.
The policy is updated in response to federal regulations requiring written standards of conduct covering conflicts of interest and governing the actions of those engaged in the selection, award, and administration of contracts in compliance with 2 C.F.R. §200.318.
2. Policy 4:15, Identity Protection.
The policy is updated in response to the Personal Information Act, 815 ILCS 530, amended by P.A. 99-503. Policy text on compliance measures required under the law was updated specific to new notification requirements if breaches of security were to occur.
3. Policy 4:180, Pandemic Preparedness.
Minor corrections were made to the policy for continuous improvement.
4. Policy 5:120, Employee Ethics; and Conduct; and Conflict of Interest.
RENAMED. The policy is updated in response to the federal regulations requiring written standards of conduct covering conflicts of interest and governing the actions of school district employees engaged in the selection, award, and administration of contracts in compliance with 2 C.F.R. §200.318. New subheads **Professional and Appropriate Conduct, Statement of Economic Interests, and Outside Employment** are added to assist the reader with clarity. **The Prohibited Interest; Limitation of Authority; and Outside Employment** subhead is renamed **Prohibited Interests; Conflict of interest; and Limitation of Authority**.
5. Policy 5:230, Maintaining Student Discipline.
The policy is updated in paragraph 1 to clarify that all teachers, certificated employees, and related service providers should follow “School Board policies and administrative procedures on student conduct, behavior, and discipline.” Paragraph 2 is updated to indicate that a “teacher should first discuss student behavior with the student if appropriate.”
6. Policy 6:70, Teaching About Religions.
The policy is updated to clarify that “neither preferential nor derogatory treatment shall be given to any single religion, religious belief, or to religion in general.

7. Policy 7:100, Health, Eye, and Dental Examinations; Immunizations, and Exclusion of Students.
 The policy is updated in response to P.A. 99-927, eff. 6-1-17, amending 105 ILCS 5/27-8.1 to require health examinations contain an age-appropriate developmental screening and age-appropriate social and emotional screening.

VII. RECEIVED CALENDAR FOR MAY 16 THROUGH JUNE 19, 2017

Tuesday, May 16	Building & Grounds Subcommittee Meeting, 7 PM, Room 151C
Thursday, May 18	Senior Sunset Dinner
Friday, May 19	Prom
Monday, May 22	Final Exams Senior Breakfast, 8 AM Graduation, 7 PM (line-up at 6:30 PM)
Tuesday, May 23	Final Exams; Annual BBQ and Service Awards, 2:15 PM
Wednesday, May 24	Final Exams/Student last day
Thursday, May 25	Teacher Work Day; Education Committee of the Whole Meeting, 7 PM, Community Room
Monday, May 29	Memorial Day, School closed
Wednesday, May 31	Co-curricular Subcommittee Meeting, 6:30 PM, Community Room
Thursday, June 1	Spring Sports Banquet, 6 PM
Monday, June 5	Finance-Audit Subcommittee Meeting, 6:30 PM, Superintendent's Conference Room
Monday, June 19	Regular Meeting, 7 PM, Community Room

VIII. TAKE FORMAL ACTION ON AGENDA ITEMS

CONSENT AGENDA FOR BOARD MEETING OF MAY 15, 2017

Motion was made by Member Straughn, with second motion by Member Malicki, to approve the Consent Agenda as amended.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Board Reorganization meeting of April 27, 2017;
II-A-2	3	Appendix II-A-2	Approved minutes of Board Policy Subcommittee Meeting of May 8, 2017;

II-B-1	3	Appendix II-B-1	Approved Accounts Payable of May 15, 2017;
II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of April 14 & 28, 2017;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for June 15 & 30, 2017;
III-B	4	Appendix III-B	Approved out-of-state travel for the girls basketball team to attend summer camp at Purdue University from June 23-25, 2017;
IV-A	5	Appendix IV-A	Approved the revised Personnel Report;
IV-B	5	Narration for IV-B	Approved re-employment for non-tenured certified personnel for the 2017-18 school year;
IV-C	5	Appendix IV-C	Approved the modifications to the athletic coaching and advisory stipends and positions;
V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Appendix V-C	Approved a Finance-Audit Subcommittee Meeting and agenda for Monday, June 5, 2017;
V-D	6	Appendix V-D	Approved the intergovernmental agreement with Norridge and Harwood Heights to continue the police liaison program;
V-E	6	Appendix V-E	Approved the solicitation of bids for garbage disposal;
V-F	6	Appendix V-F	Approved the solicitation of bids for door lock hardware;
VI-B	7	Appendix VI-B	Approved first reading of revisions to Board policies 2:100; 4:15; 4:180; 5:120; 5:230; 6:70 and 7:100.

On roll call, the following vote was taken:

AYES: Members Draniczarek, Straughn, Malicki, DiPiero, McGready and O'Leary
NAYS: None
ABSENT: Caringella

President Draniczarek declared the motion carried.

IX. RECOGNIZED VISITORS AND INVITED COMMENTS FROM PUBLIC

None

X. CONDUCTED BOARD FORUM

- The Board appreciates the streaming of events when members cannot attend.
- The Awards Ceremony is always impressive.
- Remember to watch R News for highlights of students in the fall and spring.
- Congratulations to Girls' Softball for clinching conference.
- Board members helped serve breakfast for Teacher Appreciation Week. Perhaps lunch would be better attended.
- The new district website will be launched within the next month.
- Mayor Chmura met with Freshman students in response to their letters.
- Online registration started May 15. Postcard reminders and an email blast were sent to parents.
- The band did a nice job at the Pops Concert.
- The 5K race was not well attended. Perhaps a change in the day and time would help.

XI. CONVENED TO EXECUTIVE SESSION

Purpose: Personnel - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

Motion was made by Member Straughn, with second motion by Member O'Leary, to convene to the Executive Session at 8:00 p.m.

On voice vote, President Draniczarek declared the motion carried.

ADJOURNED EXECUTIVE SESSION AND RECONVENED TO OPEN SESSION

Motion was made by Member O'Leary, with second motion by Member Straughn, to adjourn the Executive Session and reconvene to Open Session at 8:20 p.m.

On voice vote, President Draniczarek declared the motion carried.

XII. ADJOURN

Motion was made by Member Straughn, with second motion by Member Malicki, to adjourn the meeting at 8:21 p.m.

On voice vote, the President declared the meeting adjourned.

Respectfully submitted,

Mary Bruscato, Recording Secretary

APPROVED:

Paul Draniczarek, President

Lisa Malicki, Secretary