

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, APRIL 24, 2017**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, April 24, 2017. President Parent called the meeting to order at 7:00 PM.

Those present recited the Pledge of Allegiance to the Flag.

QUORUM DECLARED PRESENT

Board Secretary Smith declared a quorum of the Board of Education of District 234 was present at 7:01 PM.

Present: Members Scott Parent, Paul Draniczarek, Maria P. Smith, Tony Caringella, Lisa Malicki, Chris O'Leary and Mike Straughn.
Absent: None

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; Mary Bruscato, Recording Secretary; and those on the attached list.

AGENDA REQUESTS

Motion was made by Member Draniczarek and seconded by Member Malicki, to approve the Consent Agenda and the Regular Agenda for the April 24, 2017, meeting of the Ridgewood High School District 234 Board of Education as presented.

F. Recognition of Volunteers, Art Students and State Award Winner for Chess

II. USUAL RECURRING AGENDA ITEMS

A. Approved Minutes of:

- (1) Regular Meeting on March 20, 2017 **APPENDIX II-A-1**
- (2) Executive Session on March 20, 2017 **APPENDIX II-A-2**
- (3) Co-curricular Subcommittee Meeting on April 3, 2017 **APPENDIX II-A-3**
- (4) Building & Grounds Subcommittee Meeting on April 5, 2017 **APPENDIX II-A-4**

B. Approved Current Bills, Payrolls & Financial Documents

- (1) Approved Accounts Payable of April 24, 2017 **APPENDIX II-B-1**
- (2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements. **APPENDIX II-B-2**
- (3) Ratified Payrolls of March 15 & 31, 2017 **APPENDIX II-B-3**
- (4) Authorized Signing of Payroll Vouchers for May 15 & 31, 2017

III. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES

A. Principal's Report

1. Report on Code of Conduct Meeting – Mr. O'Leary

B. Approved Student Travel to Spain during Spring Break 2018

The Board approved the request from Monica Hansen to travel to Spain with 10-15 students during spring break 2018. The itinerary was provided in Appendix III-B.

C. Approved Student Travel to Milwaukee, WI for College Field Trip during 2017-18 School Year

The Board approved the request from Gretchen Selzer for students to visit Marquette University and the University of Wisconsin-Milwaukee during September or October 2017. Details were provided in Appendix III-C. Mr. Caringella suggested asking the colleges to reimburse the district for travel expenses.

D. Approved Student Travel to Milwaukee, WI for Cheerleading Camp in July 2017

The Board approved the request from Rob St. John for students to travel to Marquette University to attend the UCA Traditional Overnight 3 Day Camp from July 11-13, 2017. Details were provided in Appendix III-D.

IV. MATTERS RELATING TO DISTRICT EMPLOYEES

A. Approved Personnel Report

The Board approved the Personnel Report as presented, per Appendix IV-A.

B. Approved Administrative Contracts for the 2017-18 School Year

Member Smith moved, seconded by Member O'Leary, Be it Resolved the Board of Education of Ridgewood Community High School District 234 hereby approved the administrative contracts for the 2017-18 school year as presented in Appendix IV-B.

On roll call, the following vote was taken:

AYES: Members Parent, Draniczarek, Smith, Caringella, Malicki, O'Leary and Straughn
NAYS: None
ABSENT: None

President Parent declared the motion carried.

C. Approved 2017-18 Salary Increase for Educational Support Staff Exempt from the Collective Bargaining Agreement

Member Caringella moved, seconded by Member Draniczarek, Be it Resolved the Board of Education of Ridgewood Community High School District 234 hereby approved the 2017-18 salary increase for Educational Support Staff exempt from the Collective Bargaining Agreement as presented in Appendix IV-C.

On roll call, the following vote was taken:

AYES: Members Draniczarek, Smith, Caringella, Malicki, O’Leary,
 Straughn and Parent
 NAYS: None
 ABSENT: None

President Parent declared the motion carried.

D. Approved Extra Per Diem Assignments for Professional Personnel for the 2017-18 School Year

The Board approved the extra per diem assignments for professional personnel in the 2017-18 school year as presented in the memo provided as Appendix IV-D.

E. Approved 2017-18 Contract Stipend for Librarian

The Board approved the 2017-18 contract stipend for the librarian as presented, per Appendix IV-E.

F. Approved 2017-18 Contracts for Division Heads

The Board approved the 2017-18 contracts for Division Heads as presented in Appendix IV-F.

G. Approved Re-Employment of Non-Tenured Certified Personnel for 2017-18 School Year

The Board approved the following non-tenured certified personnel currently employed by District 234 for the 2017-18 school year:

Name	Year	Name	Year
Bennett, Matthew	2	Brucci, Danielle	3
Furukawa, Kenzo	2	DeBruin, Ben	3
Gelsomino, Don	2	Hanses, Elizabeth	3
Hohs, Brad	2	Hattar, Amanda	3
Johnson, Julia	2	Molnar, Margaret	3
Keyes, Kristina	2	Sneath, Stephanie	3
Mroz, Chris	2		
Penzenik, Jennifer	2	Barlea, Claudia	4

Rosenberg, Dan	2	Ciccolini, Luca	4
Rounce, Kelly	2	Maiorano, Michael	4
Selzer, Gretchen	2	Perchess, Michele	4
Veronico, Katie	2	Perez, Liz	4
Zajac, Cristina	2		

H. Approved Re-Employment of Educational Support Personnel for 2017-18 School Year

The Board approved the roster of Educational Support Personnel for the 2017-18 school year, per Appendix IV-H.

I. Approved Re-Employment of Certified Personnel for 2017-18 School Year

The Board approved the roster of certified personnel for the 2017-18 school year as presented, per Appendix IV-I.

V. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES

A. Accepted Analysis of the Financial Condition of the District

The Board accepted the analysis of the financial condition of the district, per Appendix V-A.

B. Accepted Monthly Investment Analysis

The Board accepted the monthly investment analysis of the district, per Appendix V-B.

C. Accepted 7-Year Analysis of Revenues, Expenditures and Closing Balances

The Board accepted the 7-year comparison which includes the audited results for FY2016, per Appendix V-C.

D. Received District Financial Profile

The Board received the annual school district financial profile reflecting FY2016 from the Illinois State Board of Education. Ridgewood's rating is the highest, Recognition. A summary of ratings for past years is included in Appendix V-D.

E. Approved One-Year Extension to the Agreement with OrganicLife

The Board approved a one-year extension to the original agreement for food and beverage services to be provided by OrganicLife for the 2017-18 school year, per Appendix V-E.

F. Approved Audit Engagement Letters for FY2017

The Board approved the audit engagement letters with Baker Tilly for FY2017, per Appendix V-F.

G. Retroactively Approved Building and Grounds Subcommittee Meeting on Wednesday, April 5, 2017

The Board retroactively approved a Building and Grounds Subcommittee Meeting on Wednesday, April 5, 2017. The agenda was provided as Appendix V-G.

H. Approved Building and Grounds Subcommittee Meeting on Wednesday, May 17, 2017

The Board approved a Building and Grounds Subcommittee Meeting on Wednesday, May 17, 2017. The agenda was provided as Appendix V-H.

VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings

For your information:

1. Superintendent's Report
 - Report on visit to new tech school in Michigan.
2. Proposed Agenda for the April 27, 2017, Board of Education Reorganization Meeting **ENCLOSURE VI-A-2**
3. Proposed Agenda for the May 15, 2017 Board of Education Meeting **ENCLOSURE VI-A-3**

B. Approved Board Policy Subcommittee Meeting on Monday, May 8, 2017

The Board approved the Board Policy Subcommittee Meeting and agenda on Monday, May 8, 2017, per Appendix VI-B.

C. Approved Meeting for Education Committee of the Whole on Thursday, May 25, 2017

The Board approved a meeting of the Education Committee of the Whole and agenda on Thursday, May 25, 2017, per Appendix VI-C.

D. Approved Co-curricular Subcommittee Meeting on Wednesday, May 31, 2017

The Board approved a Co-curricular Subcommittee Meeting and agenda on Wednesday, May 31, 2017, per Appendix VI-D.

E. Approved Membership Agreement for Metro Suburban Conference

The Board approved the agreement for membership in the Metro Suburban Conference, per Appendix VI-E.

VII. RECEIVED CALENDAR FOR APRIL 25 THROUGH MAY 15, 2017

- Thursday, April 27**

Board of Education Reorganization Meeting, 7 PM, Community Room

Spring Play, 7 PM, Auditorium
The 25th Annual Putnam County Spelling Bee

Friday, April 28 and Saturday, April 29

Spring Play, 7 PM, Auditorium

Wednesday, May 3

Activity Banquet, 6 PM

Saturday, May 6

LitWorks

Start Time	Event
9:00am to 9:45am	Earlybird Event @ Eisenhower Public Library 4613 N. Oketo - Harwood Heights, IL 60706
9:30am to 10am	Check In & Snacks @ Ridgewood Auditorium 7500 W. Montrose Ave – Norridge, IL 60706
10am to 11:30am	Open Author Panel – Meet ALL Six Authors @ RHS Auditorium
11:30 to 12pm	Lunch (FREE!!!) @ Student Cafeteria - Ridgewood High School
12:15pm to 1pm	Author Session 1 @ RHS Library
1:15pm to 2pm	Author Session 2 @ RHS Library
2:15pm to 3pm	Author Session 3 @ RHS Library
3:15pm to 4pm	Author Autograph Party @ RHS Library

- Monday, May 8**

Board Policy Subcommittee Meeting, 5:30 PM, Superintendent’s Conference Room

Wednesday, May 10

Parents Club, 6:00 PM, Concession Stand; Pops Concert, 7 PM, Old Gym

Thursday, May 11

Awards Night (Reception at 6:30, ceremony at 7) Auditorium

Saturday, May 13

Parents’ Club Bingo, 6 PM, Old Gym

Monday, May 15

Regular Meeting, 7 PM, Community Room

VIII. TAKE FORMAL ACTION ON AGENDA ITEMS

CONSENT AGENDA FOR BOARD MEETING OF APRIL 24, 2017

Motion by Member Draniczarek, second motion by Member Malicki, to approve the Consent Agenda as presented.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Regular Board meeting of March 20, 2017;
II-A-2	3	Appendix II-A-2	Approved minutes for Executive Session of March 20, 2017;
II-A-3	3	Appendix II-A-3	Approved minutes of Co-curricular Subcommittee Meeting of April 3, 2017;
II-A-4	3	Appendix II-A-4	Approved minutes of Building & Grounds Subcommittee Meeting of April 5, 2017;
II-B-1	3	Appendix II-B-1	Approved Accounts Payable of April 24, 2017;
II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of March 15 & 31, 2017;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for May 15 & 31, 2017;
III-B	4	Appendix III-B	Approved student travel to Spain during spring break 2018;
III-C	4	Appendix III-C	Approved student travel to Milwaukee, WI for college field trip in September or October 2017;
III-D	4	Appendix III-D	Approved student travel to Milwaukee, WI for cheerleading camp from July 11-13, 2017;
IV-A	5	Appendix IV-A	Approved the Personnel Report;
IV-D	6	Appendix IV-D	Approved extra per diem assignments for professional personnel for the 2017-18 school year;

IV-E	6	Appendix IV-E	Approved the 2017-18 stipend for the librarian;
IV-F	6	Appendix IV-F	Approved 2017-18 contracts for division heads;
IV-G	6	Appendix IV-G	Approved re-employment of non-tenured certified personnel for the 2017-18 school year;
IV-H	6	Appendix IV-H	Approved re-employment of Educational Support Personnel for the 2017-18 school year;
IV-I	6	Appendix IV-I	Approved re-employment of certified personnel for the 2017-18 school year;
V-A	7	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	7	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	7	Appendix V-C	Accepted 7-year analysis of revenues, expenditures and closing balances;
V-D	7	Appendix V-D	Received district financial profile;
V-E	7	Appendix V-E	Approved one-year extension agreement with Organic Life;
V-F	7	Appendix V-F	Approved audit engagement letters with Baker Tilly for FY2017;
V-G	7	Appendix V-G	Retroactively approved Building & Grounds Subcommittee Meeting on April 5, 2017;
V-H	7	Appendix V-H	Approved Building & Grounds Subcommittee Meeting on Wednesday, May 17, 2017;
VI-B	8	Appendix VI-B	Approved Board Policy Subcommittee Meeting on Monday, May 8, 2017;
VI-C	8	Appendix VI-C	Approved meeting for Education Committee of the Whole on Thursday, May 25, 2017;
VI-D	8	Appendix VI-D	Approved Co-curricular Subcommittee Meeting on Wednesday, May 31, 2017;

VI-E 8 Appendix VI-E Approved agreement with Metro
Suburban Conference.

On roll call, the following vote was taken:

AYES: Members Smith, Caringella, Malicki, O'Leary, Straughn, Parent, and
 Draniczarek
NAYS: None
ABSENT: None

President Parent declared the motion carried.

IX. RECOGNIZED VISITORS AND INVITED COMMENTS FROM PUBLIC

Laura McGready and Dawn Parent

X. CONDUCTED BOARD FORUM

- Member of the Board individually conveyed their good wishes to retiring Board Members Maria P. Smith and Scott Parent.
- The charity basketball game was a great event and there was good press about it.
- The Board will provide breakfast to the staff on Monday, May 1, to kick off Teacher Appreciation Week.
- The KIA Memorial breakfast was well attended. Those who volunteered conveyed a good feeling at the event.
- There is a Finance-Audit Subcommittee Meeting scheduled for June 5, 2017 at 7 PM.
- Thursday, April 27, is Bring your Child to Work Day.
- The Board discussed options for the location of the Achievers Program. Should it stay at Divine Savior or return to RHS? Mr. Parrillo needs a decision to have enough time to either renew the rental agreement with the archdiocese or start preparations at RHS.
- Dr. Smith and Mr. Parent expressed their thanks to the Board and administration.

XI. CONVENED TO EXECUTIVE SESSION

Purpose: Personnel - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

Motion by Member Smith, second motion by Member Caringella, to convene to the Executive Session at 8:59 p.m.

On voice vote, President Parent declared the motion carried.

ADJOURNED EXECUTIVE SESSION AND RECONVENED TO OPEN SESSION

Motion by Member Smith, second motion by Member Straughn, to adjourn the Executive Session and reconvene to Open Session at 9:58 p.m.

On voice vote, President Parent declared the motion carried.

XII. ADJOURNED

Motion by Member Straughn, second motion by Member Caringella, to adjourn the meeting at 9:59 p.m.

On voice vote, the President declared the meeting adjourned.

Respectfully submitted,

Mary Bruscato, Recording Secretary

APPROVED:

Scott Parent, President

Maria P. Smith, Secretary