

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234  
COOK COUNTY, ILLINOIS HELD ON MONDAY, NOVEMBER 21, 2016**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, November 21, 2016. President Parent called the meeting to order at 7:04 PM.

Those present recited the Pledge of Allegiance to the Flag.

**QUORUM DECLARED PRESENT**

Board Secretary Smith declared a quorum of the Board of Education of District 234 was present at 7:05 PM.

Present: Members Scott Parent, Paul Draniczarek, Maria P. Smith, Lisa Malicki,  
Chris O'Leary and Mike Straughn  
Absent: Tony Caringella

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; Mary Bruscato, Recording Secretary; and those on the attached list.

**AGENDA REQUESTS**

Motion was made by Member Smith and seconded by Member O'Leary, to approve the Consent Agenda and the Regular Agenda for the November 21, 2016, meeting of the Ridgewood High School District 234 Board of Education as presented.

On voice vote, President Parent declared the motion carried.

**II. USUAL RECURRING AGENDA ITEMS**

**A. Approved Minutes of:**

- (1) Regular Meeting on October 17, 2016 **APPENDIX II-A-1**
- (2) Education Committee of the Whole Meeting on October 24, 2016 **APPENDIX II-A-2**
- (3) Co-curricular Subcommittee Meeting on November 9, 2016 **APPENDIX II-A-3**

**B. Approved Current Bills, Payrolls & Financial Documents**

- (1) Approved Accounts Payable of November 21, 2016 **APPENDIX II-B-1**
- (2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements. **APPENDIX II-B-2**
- (3) Ratified Payrolls of October 14 & 31, 2016 **APPENDIX II-B-3**
- (4) Authorized Signing of Payroll Vouchers for December 15 & 30, 2016

**III. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES**

**A. Principal's Report**

1. Co-curricular Update
2. Accept Presentation of School Report Card

**ENCLOSURE III-A-2**

**B. Accepted Course and Registration Guide for 2017-18 School Year**

The Board accepted the Course and Registration Guide for the 2017-18 school year, per Appendix III-B.

**C. Approved Out-of-State Trip for NHS Students to Des Moines, IA**

The Board approved the request from NHS for 6-10 students to travel to an area outside Des Moines, IA, to work with Habitat for Humanity helping families in need of homes or home repairs. Travel would be from March 26 through April 1, 2017. Full details are provided, per Appendix III-C.

**IV. MATTERS RELATING TO DISTRICT EMPLOYEES**

**A. Approved Personnel Report**

The Board approved the following Personnel Report:

**Co-Curricular Staff**

<b>Name</b>	<b>Position</b>	<b>Salary *</b>
Ringelstein, Elizabeth	Drama-Assistant Director	Lane 5, Step 1 = \$3188.62

**Resignations**

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Nikezic, Sladana	Girls Volleyball Coach - Assistant	11/8/16
Pedi, Frank	Night Custodian, Full-time	11/1/2016
Townley, John	.8 Special Ed Aide and .2 Physical Education Teacher	11/4/2016
Townley, John	Girls Softball Coach – Assistant	11/2/16

**V. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES**

**A. Accepted Analysis of the Financial Condition of the District**

The Board accepted the analysis of the financial condition of the district, per Appendix V-A.

**B. Accepted Monthly Investment Analysis**

The Board accepted the monthly investment analysis of the district, per Appendix V-B.

**C. Approved Matching District Funds for School Library Grant**

The Board approve the annual request to match the fund amount of \$750 the library is to receive through the School Library Per Capita Grant Program, per Appendix V-C.

**VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234**

**A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings**

For your information:

1. Superintendent's Report
  - Recognition of Board Members' Day on November 15, 2016
  - RHS Foundation Wine Tasting Event
2. Proposed Agenda for December 12, 2016 Board of Education Meeting

**ENCLOSURE VI-A-2**

**B. Approved the First Reading of 2017-18 School Calendar**

The Board approved the first reading of the 2017-18 school calendar, per Appendix VI-B.

**C. Approved Board Policy Subcommittee Meeting on November 28, 2016**

The Board approved a Board Policy Subcommittee Meeting on November 28, 2016, per the agenda provided as Appendix VI-C.

**VII. RECEIVED CALENDAR FOR NOVEMBER 22 THROUGH DECEMBER 12, 2016**

<b>Wednesday, November 23</b>	<b>Institute Day, No School</b>
<b>November 24 &amp; 25</b>	<b>Thanksgiving Break</b>
<b>Monday, November 28</b>	<b>Policy Subcommittee Meeting, 5:30 PM, Supt Conference Room</b>
	<b>Building &amp; Grounds Subcommittee Meeting, 7 PM, Supt Conference Room</b>
<b>Wednesday, November 30</b>	<b>Festa Italiana, 6:30 PM, Auditorium</b>
<b>Wednesday, December 7</b>	<b>Winter Concert, 7 PM, Auditorium</b>
<b>Monday, December 12, 2016</b>	<b>Regular Meeting, 7 PM, Community Room</b>

**VIII. TAKE FORMAL ACTION ON AGENDA ITEMS**

**CONSENT AGENDA FOR BOARD MEETING OF NOVEMBER 21, 2016**

Motion by Member Draniczarek, second motion by Member Malicki, to approve the Consent Agenda as presented.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Regular Board meeting of October 17, 2016;
II-A-2	3	Appendix II-A-2	Approved minutes of Education Committee of the Whole Meeting on October 24, 2016;
II-A-3	3	Appendix II-A-3	Approved minutes of Co-curricular Subcommittee Meeting of November 9, 2016;
II-B-1	3	Appendix II-B-1	Approved Accounts Payable of November 21, 2016;
II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of October 14 & 31, 2016;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for December 15 & 30, 2016;
III-B	4	Appendix III-B	Accepted Course and Registration Guide for the 2017-18 school year;
III-C	4	Appendix III-C	Approved out-of-state trip for NHS students to help Habitat for Humanity repair or build homes near Des Moines, IA, from March 26 – April 1;
IV-A	5	Appendix IV-A	Approved the Personnel Report;
V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Appendix V-C	Approved matching District funds for School Library per Capita Grant;
VI-B	7	Appendix VI-B	Approved first reading of 2017-18 school calendar;
VI-C	7	Appendix VI-C	Approved Board Policy Subcommittee Meeting on November 28, 2016.

On roll call, the following vote was taken:

AYES: Members Parent, Draniczarek, Smith, Malicki, O'Leary and Straughn  
NAYS: None  
ABSENT: Caringella

President Parent declared the motion carried.

**IX. RECOGNIZED VISITORS AND INVITED COMMENTS FROM PUBLIC**

Tristan Kumor expressed thanks from the staff to the Board in honor of Board Member's Day.

**X. CONDUCTED BOARD FORUM**

- RHS hosted the playoff game for football. Attendance was disappointing.
- The Sports Banquet was quickly completed due to World Series game.
- Some students from Union Ridge will be included in performance for Festa Italiana.
- The Joint Annual Conference focused on school safety including a session on cyber security. Keynote speakers were well received. The Delegate Assembly had discussion on resolutions for Special Education and schools used as polling places.
- The Qube broadcast of the playoff game was not synched to the radio. This was deliberate due to poor comments made by announcers.
- Attendance for the musical was great all 3 nights.
- Even though there was a low turnout for 7<sup>th</sup> and 8<sup>th</sup> grade open house, it was a fantastic program. Attendance has varied over the last few years.
- There will be a trial program for security access for student athletes to enter the building.
- Due to the district's response to peak usage of electricity, there will be a \$9,000 savings for billing.
- There was a good turnout for the Principal Advisory Council. Meetings will be monthly. A newsletter will be created and shared with the feeder schools.
- Mr. Parent thanked Dr. Smith for representing the district at the delegate assembly. He also shared that Bruce Dahlquist would be retiring from DLA, current architect firm for the District.
- The IASB West Cook Division Fall Dinner was held at Elmwood Park High School.
- The referendum for District 80 was defeated. May try again in April election.
- Parent-teacher conferences were well organized.

**XI. CONVENE TO EXECUTIVE SESSION – IF NEEDED**

The Board did not convene to Executive Session.

**XII. ADJOURNED**

Motion by Member Straughn, second motion by Member O'Leary, to adjourn the meeting at 8:19 p.m.

On voice vote, the President declared the meeting adjourned.

Respectfully submitted,

Mary Bruscato, Recording Secretary

APPROVED:

---

Scott Parent, President

---

Maria P. Smith, Secretary