

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234  
COOK COUNTY, ILLINOIS HELD ON MONDAY, JANUARY 23, 2017**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, January 23, 2017. President Parent called the meeting to order at 7:00 PM.

Those present recited the Pledge of Allegiance to the Flag.

**QUORUM DECLARED PRESENT**

Board Secretary Smith declared a quorum of the Board of Education of District 234 was present at 7:01 PM.

Present: Members Scott Parent, Paul Draniczarek, Maria P. Smith, Tony Caringella,  
Lisa Malicki, Chris O'Leary and Mike Straughn  
Absent: None

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; Mary Bruscato, Recording Secretary; and those on the attached list.

**AGENDA REQUESTS**

Motion was made by Member Smith and seconded by Member Malicki to approve the Consent Agenda and the Regular Agenda for the January 23, 2017, meeting of the Ridgewood High School District 234 Board of Education as amended.

- Remove Appendix IV-A from Consent Agenda for discussion and separate action vote.
- Remove Appendix VI-G from the Agenda and Consent Agenda.

On voice vote, President Parent declared the motion carried.

**II. USUAL RECURRING AGENDA ITEMS**

**A. Approved Minutes of:**

- (1) Regular Meeting on December 12, 2016 **APPENDIX II-A-1**  
(2) Building & Grounds Subcommittee Meeting on January 10, 2017 **APPENDIX II-A-2**

**B. Approved Current Bills, Payrolls & Financial Documents**

- (1) Approved Accounts Payable of January 23, 2017 **APPENDIX II-B-1**  
(2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements. **APPENDIX II-B-2**  
(3) Ratified Payrolls of December 15 & 30, 2016 **APPENDIX II-B-3**  
(4) Authorized Signing of Payroll Vouchers for February 15 & 28, 2017

**III. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES**

**A. Principal's Report**

1. R-Gen Update
2. Crisis Manual Review
3. Ed Tech Update

**ENCLOSURE III-A-3**

**IV. MATTERS RELATING TO DISTRICT EMPLOYEES**

**A. Approved Personnel Report (new hires for custodial and co-curricular staff)**

Appendix IV-A was removed from the Consent Agenda for discussion. Action was taken by roll call vote.

Motion was made by Member Draniczarek and seconded by Member Caringella, to approve the Personnel Report as amended.

On roll call, the following vote was taken:

- AYES: Members Parent, Draniczarek, Smith, Caringella, Malicki, O'Leary and Straughn
- NAYS: None
- ABSENT: None

President Parent declared the motion carried.

**Support Staff**

Name	Position	Effective	Salary *
Valle, Daniel	Part Time Custodian – Night Shift 15-25 hours per week	12/17/16	\$16.01 per hour for first 90 days; \$18.53 per hour after 90 days

**Co-Curricular Staff Appointments**

Name	Position	Salary *
Glaub, Mike	Girls Softball – Head Coach	Conversion from paid position to volunteer position
Perchess, Michele	Girls Softball Coach – Assistant	Lane 3, Step 2 = \$4371.73

**Resignation**

Name	Position	Effective Date
Thorn, Jason	Football Coach – Assistant	1/21/17

**V. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES**

**A. Accepted Analysis of the Financial Condition of the District**

The Board accepted the analysis of the financial condition of the district, per Appendix V-A.

**B. Accepted Monthly Investment Analysis**

The Board accepted the monthly investment analysis of the district, per Appendix V-B.

**C. Received Annual Debt Disclosure Ordinance Information**

Cook County ordinance requires that certain pension liability, tax levy, budget, and staff information be provided. Some of this information will be included on local property tax bills. The reported information is included in Enclosure V-C.

**D. Received Annual Statement of Affairs**

The School Code of Illinois requires that specific pieces of financial information be prepared in the Annual Statement of Affairs. The law also requires that sections of the report be published in a local newspaper and submitted to the ISBE. The published reports are included in Enclosure V-D.

**E. Retroactively Approved Building & Grounds Subcommittee Meeting on Tuesday, January 10, 2017**

The Board retroactively approved a Building & Grounds Subcommittee Meeting and agenda for Tuesday, January 10, 2017, per Appendix V-E.

**F. Approved Finance-Audit Subcommittee Meeting on Monday, February 6, 2017**

The Board approved a Finance-Audit Subcommittee Meeting and agenda for Monday, February 6, 2017, per Appendix V-F.

**G. Approved Application for Ten-Year Safety Survey Report**

The Board approved the application for approval of the Ten-Year Safety Survey Report to the ISBE as determined by DLA Architects, per Appendix V-G.

**VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234**

**A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings**

For your information:

1. Superintendent's Report
  - Amanda Timothy has submitted an application for the Fulbright Scholarship Program.
  - Some RHS teachers will join teachers from Pennoyer to obtain National Board Certification. The program has been revised.

- RHS staff will continue to work with Districts 80 & 86 to build the STEM program.

2. Proposed Agenda for February 27, 2017 Board of Education Meeting

**ENCLOSURE VI-A-2**

**B. Approved Unsealing of Executive Session Minutes**

The Board approved the release of the Executive Session minutes that have been reviewed by the Superintendent. The minutes for June 13, 2016 and July 26, 2016 are provided in Appendix VI-B.

**C. Authorized Destruction of Verbatim Closed Session Recordings**

The Board authorized the following closed session recordings destroyed: March 16, 2015; May 4, 2015; May 18, 2015; and June 22, 2015.

**D. Approved Second Reading and Adoption of Revisions to Board Policies 2:70, 2:120, 2:125, 2:200, 2:220, 4:60, 4:110, 4:175, 5:30, 5:60, 5:125, 5:185, 5:190, 5:250, 5:260, 5:330, 6:15, 6:50, 6:60, 6:140, 6:145, 6:160, 6:170, 6:310, 6:340, 7:15/7:25, 7:30, 7:50, 7:60, 7:70, 7:250, 7:260, 7:270, 7:305, 7:315, 8:30, 8:70, and 8:110**

The Board approved the second reading and adoption of revisions to the following Board policies, per Appendix VI-D.

- 2:70, Vacancies on the School Board – Filling Vacancies.
- 2:120, Board Member Development
- 2:125, Board Member Compensation: Expenses.
- 2:200, Types of School Board Meetings.
- 2:220, School Board Meeting Procedure.
- 4:60, Purchases and Contracts.
- 4:110, Transportation.
- 4:175, Convicted Child Sex Offender; Screening; Notifications.
- 5:30, Hiring Process and Criteria.
- Section 5:60, Expenses.
- 5:125, Personal Technology and Social Media; Usage and Conduct.
- 5:185, Family and Medical Leave.
- 5:190, Teacher Qualifications.
- 5:250, Leaves of Absence.
- 5:260, Student Teachers.
- 5:330, Sick Days, Vacation, Holidays, and Leaves.
- 6:15, School Accountability.
- 6:50, School Wellness.
- 6:60, Curriculum Content.

- 6:140, Education of Homeless Children.
- 6:145, Migrant Students.
- 6:160, English Learners.
- 6:170, Title I Programs.
- 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students.
- 6:340, Student Testing and Assessment Program.
- 7:15, Student and Family Privacy Rights.
- 7:30, Student Assignment and Intra-District Transfer.
- 7:50, School Admissions and Student Transfers To and From Non-District Schools.
- 7:60, Residence.
- 7:70, Attendance and Truancy.
- 7:250, Student Support Services.
- 7:260, Exemption from Physical Education.
- 7:270, Administering Medicines to Students.
- 7:305, Student Athlete Concussions and Head Injuries.
- 7:315, Restrictions on Publications; High Schools.
- 8:30, Visitors to and Conduct on School Property.
- 8:70, Accommodating Individuals with Disabilities.
- 8:110, Public Suggestions and Concerns.

**E. Approved Meeting for Education Committee of the Whole on Wednesday, February 8, 2017**

The Board approved a meeting of the Education Committee of the Whole and agenda for Wednesday, February 8, 2017, per Appendix VI-E.

**F. Approved Community Relations Subcommittee Meeting for Thursday, February 16, 2017**

The Board approved a Community Relations Subcommittee Meeting and agenda for Thursday, February 16, 2017, per Appendix VI-F.

**G. Approve Revision to School Calendar for 2017-18**

This item was removed from the agenda. The revision will no longer be requested.

**H. Approved Resolution to Regulate Expense Reimbursements**

The Board approved the resolution to regulate expense reimbursements as indicated in Board Policy 2:125, per Appendix VI-H.

**VII. RECEIVED CALENDAR FOR JANUARY 24 THROUGH FEBRUARY 27, 2017**

<b>Saturday, January 28</b>	<b>8<sup>th</sup> grade registration, 8:30 AM – 2 PM, Library</b>
<b>Saturday, February 4</b>	<b>Tri-Band Fest, 7 AM – 1:30 PM</b>
<b>Monday, February 6</b>	<b>Finance-Audit Subcommittee Meeting, 7 PM, Supt Conference Room</b>
<b>Wednesday, February 8</b>	<b>Education Committee of the Whole Meeting, 7 PM, Community Room</b>
<b>Wednesday, February 15</b>	<b>Parents Club, 6:00 PM, Concession Stand</b>
<b>Thursday, February 16</b>	<b>Community Relations Subcommittee Meeting, 7 PM, Supt Conference Room</b>
<b>Friday, February 17</b>	<b>Institute Day, No School</b>
<b>Saturday, February 18</b>	<b>Bingo, 6 PM, Old Gym</b>
<b>Monday, February 20</b>	<b>President’s Day, No School</b>
<b>Friday, February 24</b>	<b>Variety Show, 7 PM</b>
<b>Monday, February 27</b>	<b>Regular Meeting, 7 PM, Community Room</b>

**VIII. TAKE FORMAL ACTION ON AGENDA ITEMS**

**CONSENT AGENDA FOR BOARD MEETING OF JANUARY 23, 2017**

Motion by Member Draniczarek, second motion by Member O’Leary, to approve the Consent Agenda as amended.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Regular Board meeting of December 12, 2016;
II-A-2	3	Appendix II-A-2	Approved minutes for Building & Grounds Subcommittee Meeting of January 10, 2017;
II-B-1	3	Appendix II-B-1	Approved Accounts Payable of January 23, 2017;
II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of December 15 & 30, 2016;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for February 15 & 28, 2017;
IV-A	5	Appendix IV-A	Removed from Consent Agenda;

V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Enclosure V-C	Received the annual debt disclosure ordinance information;
V-D	6	Enclosure V-D	Received the Annual Statement of Affairs for Maple Park and Ridgewood;
V-E	6	Appendix V-E	Retroactively approved a Building & Grounds Subcommittee Meeting on Tuesday, January 10, 2017;
V-F	6	Appendix V-F	Approved a Finance-Audit Subcommittee Meeting on Monday, February 6, 2017;
V-G	6	Appendix V-G	Approved the application to ISBE for the 10-Year Safety Survey Report;
VI-B	7	Appendix VI-B	Approved the unsealing of the following Executive Session minutes: June 13, 2016 and July 26, 2016
VI-C	7	Narration for VI-C	Approved the destruction of the following closed session recordings: March 16, 2015; May 4, 2015; May 18, 2015; and June 22, 2015;
VI-D	7	Appendix VI-D	Approved the second reading and adoption of revisions to the following Board policies: 2:70, 2:120, 2:125, 2:200, 2:220, 4:60, 4:110,4:175, 5:30, 5:60, 5:125, 5:185, 5:190, 5:250, 5:260, 5:330, 6:15, 6:50, 6:60, 6:140, 6:145, 6:160, 6:170, 6:310, 6:340, 7:15/7:25, 7:30, 7:50, 7:60, 7:70, 7:250, 7:260, 7:270, 7:305, 7:315, 8:30, 8:70, and 8:110;
VI-E	8	Appendix VI-E	Approved a meeting for the Education Committee of the Whole on Wednesday, February 8, 2017;
VI-F	8	Appendix VI-F	Approved a Community Relations Subcommittee Meeting on Thursday, February 16, 2017;
VI-G	9	Appendix VI-G	This item was removed from the agenda.

VI-H	9	Appendix VI-H	Approved the resolution to regulate expense reimbursements, per Board policy 2:125.
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On roll call, the following vote was taken:

AYES:	Members Draniczarek, Smith, Caringella, Malicki, O’Leary, Straughn and Parent
NAYS:	None
ABSENT:	None

President Parent declared the motion carried.

**IX. RECOGNIZED VISITORS AND INVITED COMMENTS FROM PUBLIC**

Brian Collier – Update on “tiny house” build and press box.

Laura McGready – Mentor Scholarship Dinner Dance is scheduled for March 10 at Suparossa on Central.

**X. CONDUCTED BOARD FORUM**

- Mr. Caringella and Mr. Draniczarek will visit and observe the R-Gen classroom on February 6.
- Parents’ Club has the second largest crowd at Bingo.
- Since the Head Softball Coach cannot accept a salary for his position, he will be requesting the funds for his stipend be used to purchase a new pitching machine.
- Mr. Uhle assured the Board that there would be adequate parking for all the events on Saturday.
- Mr. Ron Oppedisano was recognized for his service to the community.
- Members of the PE Department will be visiting Union Ridge for a collaboration meeting with teachers.
- Mr. Parrillo presented an alternative method for completing the innovations classroom. Concern was expressed about architect’s fees.
- Mr. Parrillo also reviewed changes to the documents for the SEC resolution which will be presented for action at the next Board meeting. Dr. Smith suggested that the bond document template be shared with other school districts. Dr. Kelsall will share at the next superintendents’ meeting.
- The internet at Achievers has been down for a few days. Mr. Parent asked if students are attending class in RHS have any issues arisen from having them here?
- Mr. Parent was glad to see that 3-D Modeling has been added to the Program of Studies. Mr. Lasky will be asked if this class can be used for achieving skills in certain math courses.

**XI. CONVENE TO EXECUTIVE SESSION**

The Board did not convene to Executive Session.



**XII. ADJOURNED**

Motion by Member Malicki, second motion by Member Caringella, to adjourn the meeting at 8:23 p.m.

On voice vote, the President declared the meeting adjourned.

Respectfully submitted,

Mary Bruscato, Recording Secretary

APPROVED:

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Scott Parent, President

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Maria P. Smith, Secretary