

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIDGEWOOD COMMUNITY HIGH SCHOOL DISTRICT 234
COOK COUNTY, ILLINOIS HELD ON MONDAY, JANUARY 22, 2018**

The Regular Meeting of the Board of Education, Ridgewood Community High School District 234, was held at Ridgewood High School, 7500 West Montrose Avenue, Norridge, Illinois on Monday, January 22, 2018. President Draniczarek called the meeting to order at 7:00 PM.

Those present recited the Pledge of Allegiance to the Flag.

QUORUM DECLARED PRESENT

Board Secretary Malicki declared a quorum of the Board of Education of District 234 was present at 7:01 PM.

Present: Members Paul Draniczarek, Mike Straughn, Lisa Malicki, Frank DiPiero,
Laura McGready and Chris O'Leary
Absent: Tony Caringella

Also present were Superintendent Jennifer Kelsall; Assistant Superintendent Tom Parrillo; Principal Chris Uhle; and Mary Bruscato, Recording Secretary; and those on the attached list.

AGENDA REQUESTS

Motion was made by Member McGready and seconded by Member Malicki, to approve the Consent Agenda and the Regular Agenda for the January 22, 2018, meeting of the Ridgewood High School District 234 Board of Education as presented.

On voice vote, President Draniczarek declared the motion carried.

II. USUAL RECURRING AGENDA ITEMS

A. Approved Minutes of:

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| (1) Regular Meeting on December 11, 2017 | <u>APPENDIX II-A-1</u> |
| (2) Executive Session on December 11, 2017 | <u>APPENDIX II-A-2</u> |
| (3) Personnel Subcommittee Meeting on January 2, 2018 | <u>APPENDIX II-A-3</u> |
| (4) Special Meeting on January 11, 2018 | <u>APPENDIX II-A-4</u> |
| (5) Executive Session on January 11, 2018 | <u>APPENDIX II-A-5</u> |

B. Approved Current Bills, Payrolls & Financial Documents

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| (1) Approved Accounts Payable of January 22, 2018 | <u>APPENDIX II-B-1</u> |
| (2) Approved Revolving (Imprest) Fund Expenditures and Reimbursements. | <u>APPENDIX II-B-2</u> |
| (3) Ratified Payrolls of December 15 & 29, 2017 | <u>APPENDIX II-B-3</u> |
| (4) Authorized Signing of Payroll Vouchers for February 15 & 28, 2018 | |

III. MATTERS RELATING TO EDUCATIONAL PROGRAMS, INSTRUCTION, STUDENT SERVICES/ACTIVITIES

A. Principal's Report

1. Presentation of Students of the Term for 1st & 2nd Quarters of 2017-18 School Year
ENCLOSURE III-A-1

2. Ed Tech Update
ENCLOSURE III-A-2

IV. MATTERS RELATING TO DISTRICT EMPLOYEES

A. Approved Personnel Report

The Board approved the following Personnel Report:

Co-Curricular Staff Appointments

Name	Position	Salary *
Mortell, Randall	Boys & Girls Track and Field Coach - Assistant	Lane 4, Step 1 = \$4,005.62

Resignation

Name	Position	Effective Date
Caravia, Michael	Student Monitor	1/12/18

V. MATTERS RELATING TO BUSINESS, FINANCE, OPERATIONS AND FACILITIES

A. Accepted Analysis of the Financial Condition of the District

The Board accepted the analysis of the financial condition of the district, per Appendix V-A.

B. Accepted Monthly Investment Analysis

The Board accepted the monthly investment analysis of the district, per Appendix V-B.

C. Received Annual Debt Disclosure Ordinance Information

Cook County ordinance requires that certain pension liability, tax levy, budget, and staff information be provided. Some of this information will be included on local property tax bills. The reported information is included in Appendix V-C.

D. Received Annual Statement of Affairs

The School Code of Illinois requires that specific pieces of financial information be prepared in the Annual Statement of Affairs. The law also requires that sections of the report be published in a local newspaper and submitted to the ISBE. The published reports are included in Appendix V-D.

- E. Approved Date and Agenda for Finance-Audit Subcommittee Meeting on Monday, February 5, 2018**
The Board approved the date and agenda for a Finance-Audit Subcommittee Meeting for Monday, February 5, 2018, per Appendix V-E.
- F. Approved Memorandum of Understanding for Long Term Facility Plan with DLA**
The Board approved the Memorandum of Understanding with DLA Architects which will include updating the long term facility plan in the amount of \$28,000, per Appendix V-F.
- G. Approved Agreement with Consolidated Engineering for Courtyard Project**
The Board approved the agreement with Consolidated Engineering to provide architectural services for the courtyard project in the amount of \$46,140.00, per Appendix V-G.

VI. MATTERS RELATING TO THE BOARD OF EDUCATION, ADMINISTRATION, AND GOVERNANCE OF DISTRICT 234

A. Received Correspondence, Announcements, Articles, Reports and Proposed Agendas for Board Meetings

For your information:

1. Superintendent's Report
 - IASB West Cook Dinner Meeting on March 6, 2018.
 - Update on residency procedures. There has been an increase of residency claims submitted to West 40 from West Cook schools.
 - Explanation of procedures for District 80 withdrawal from LASEC.
 - Canine Training was held at school today.
2. Proposed Agenda for February 26, 2018 Board of Education Meeting

ENCLOSURE VI-A-2

B. Authorized Destruction of Verbatim Closed Session Recordings

In January and August, the Superintendent makes recommendations to the Board of Education with reference to destroying the verbatim recordings of closed session minutes. As there has been more than 18 months since recording the minutes, the Board approved that the following closed session recordings be destroyed: March 9, 2016; March 21, 2016; April 18, 2016; May 16, 2016; June 13, 2016 and July 26, 2016.

C. Retroactively Approved Personnel Subcommittee Meeting of January 2, 2018

The Board retroactively approved the date and agenda for a Personnel Subcommittee Meeting on January 2, 2018, per Appendix VI-C.

- D. Retroactively Approved Special Board Meeting of January 11, 2018**
The Board retroactively approved the date and agenda for a Special Board Meeting on January 11, 2018, per Appendix VI-D.
- E. Approved Meeting Date and Agenda for Education Committee of the Whole on Wednesday, February 7, 2018**
The Board approved the revised date and agenda for a meeting of the Education Committee of the Whole on Thursday, February 8, 2018, per Appendix VI-E.
- F. Approved Date and Agenda for Community Relations Subcommittee Meeting on Thursday, February 15, 2018**
The Board approved the date and agenda for a Community Relations Subcommittee Meeting on Thursday, February 15, 2018, per Appendix VI-F.
- G. Approved Memorandum of Understanding for Revision to Article III, Section 1 of the Bargaining Agreement**
The Board approved the Memorandum of Understanding for a revision to Article III, Section 1 of the bargaining agreement, per Appendix VI-G.
- H. Approved Memorandum of Understanding for Compensation to Teacher for a Co-curricular Position**
The Board approved the Memorandum of Understanding for compensation to a teacher for fulfilling duties of a co-curricular position as presented in Appendix VI-H.

VII. RECEIVED CALENDAR FOR JANUARY 23 THROUGH FEBRUARY 26, 2018

Saturday, January 27	8th grade registration, 8:30 AM – 2 PM, Library
Monday, February 5	Finance-Audit Subcommittee Meeting, 7 PM, Supt Conference Room
Thursday, February 8	Education Committee of the Whole Meeting, 7 PM, Community Room
Saturday, February 10	Bingo, 6 PM, Old Gym
Wednesday, February 14	Parents Club, 6:00 PM, Concession Stand
Thursday, February 15	Community Relations Subcommittee Meeting, 7 PM, Supt Conference Room
Friday, February 16	Institute Day, No School
Monday, February 19	President’s Day, No School
Tuesday, February 20	MSC Band Fest, 7 PM, Auditorium
Friday, February 23	Variety Show, 7 PM, Auditorium
Monday, February 26	Regular Meeting, 7 PM, Community Room

VIII. TAKE FORMAL ACTION ON AGENDA ITEMS

CONSENT AGENDA FOR BOARD MEETING OF JANUARY 22, 2018

Motion by Member McGready, second motion by Member O’Leary, to approve the Consent Agenda as amended.

<u>Item</u>	<u>Page</u>	<u>Reference</u>	<u>Action</u>
II-A-1	3	Appendix II-A-1	Approved minutes of Regular Board meeting of December 11, 2017;
II-A-2	3	Appendix II-A-2	Approved minutes for Executive Session of December 11, 2017;
II-A-3	3	Appendix II-A-3	Approved minutes of Personnel Subcommittee Meeting of January 2, 2018;
II-A-4	3	Appendix II-A-4	Approved minutes of Special Board Meeting of January 11, 2018;
II-A-5	3	Appendix II_A-5	Approved minutes for Executive Session of January 11, 2018;
II-B-1	3	Appendix II-B-1	Approved Accounts Payable of January 22, 2018;
II-B-2	3	Appendix II-B-2	Approved Revolving (Imprest) Fund Expenditures and Reimbursements;
II-B-3	3	Appendix II-B-3	Ratified Payrolls of December 15 & 29, 2017;
II-B-4	3	Narration for II-B-4	Authorized signing of Payroll Vouchers for February 15 & 28, 2018;
IV-A	5	Appendix IV-A	Approved the Personnel Report;
V-A	6	Appendix V-A	Accepted Analysis of the Financial Condition of the District;
V-B	6	Appendix V-B	Accepted Monthly Investment Analysis;
V-C	6	Appendix V-C	Received Annual Debt Disclosure Ordinance Information;
V-D	6	Appendix V-D	Received Annual Statement of Affairs;

V-E	6	Appendix V-E	Approved date and agenda for Finance-Audit Subcommittee Meeting on February 5, 2018;
V-F	6	Appendix V-F	Approved Memorandum of Understanding for Long Term Facility Plan with DLA in the amount of \$28,000;
V-G	6	Appendix V-G	Approved agreement with Consolidated Engineering for architectural services in the amount of \$46,140 for the courtyard project;
VI-B	7	Narration for VI-B	Authorized destruction of verbatim closed session recordings as follows: March 9, 2016; March 21, 2016; April 18, 2016; May 16, 2016; June 13, 2016 and July 26, 2016;
VI-C	7	Appendix VI-C	Retroactively approved a Personnel Subcommittee Meeting on January 2, 2018;
VI-D	7	Appendix VI-D	Retroactively approved a Special Board Meeting on January 11, 2018;
VI-E	7	Appendix VI-E	Approved revised meeting date and agenda for Education Committee of the Whole on February 8, 2018;
VI-F	7	Appendix VI-F	Approved date and agenda for Community Relations Subcommittee Meeting on February 15, 2018;
VI-G	7	Appendix VI-G	Approved Memorandum of Understanding for revision to Article III, Section 1 of the bargaining agreement;
VI-H	8	Appendix VI-H	Approved Memorandum of Understanding for compensation to a teacher for fulfilling duties of a co-curricular position.

On roll call, the following vote was taken:

AYES: Members Draniczarek, Straughn, Malicki, DiPiero, McGready and O'Leary
NAYS: None
ABSENT: Caringella

President Draniczarek declared the motion carried.

IX. RECOGNIZE VISITORS AND INVITE COMMENTS FROM PUBLIC

None

X. CONDUCT BOARD FORUM

- Contract negotiations have started with the exchange of initial proposals.
- Chris Mroz and his family were recognized for organizing the basketball tournament held over the weekend. Vince Fanelli is also doing a great camp for baseball on Sundays.
- The girls' basketball team from Union Ridge will try to attend a game at Ridgewood to support the girls' basketball team. Mr. Lasky and Ms. Balata will visit Union Ridge to present information about competency based learning.
- Sandwiches were made for distribution to the homeless during Freshman Mentoring.
- The principal had a "check-in" with the ISBE about the pilot program for competency based learning. Ridgewood has been assigned a coach and the ISBE is offering more professional development. Ridgewood has been asked to present to the Curriculum Leaders Network.

XI. CONVENE TO EXECUTIVE SESSION

The Board did not convene to Executive Session.

XII. ADJOURNED

Motion by Member O'Leary, second motion by Member Straughn, to adjourn the meeting at 8:05 p.m.

On voice vote, the President declared the meeting adjourned.

Respectfully submitted,

Mary Bruscato, Recording Secretary

APPROVED:

Paul Draniczarek, President

Lisa Malicki, Secretary